

# **SELF STUDY REPORT**

**FOR**

**3<sup>rd</sup> CYCLE OF ACCREDITATION**

**GOVERNMENT ARTS COLLEGE  
(AUTONOMOUS),SALEM**

[www.gacsalem7.co.in](http://www.gacsalem7.co.in)

Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**October 2017**

# **1. EXECUTIVE SUMMARY**

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## **1.1 INTRODUCTION**

**By education I mean an all-round drawing of the best in the child and man, in body, mind and spirit.**

**-Mahatma Gandhi**

Government Arts College (Autonomous) Salem-7 was started as a school in 1856, and established into a second grade college in 1879. This centenary old institution from its inception has catered to the needs of the socially and economically backward students of both this region and other nearby districts.

The institution was accredited with the Three Star status in February 2000 and was reaccredited with B++ status in October 2006. The institution was conferred with the autonomous status in 2007 and has progressed into a learning centre of excellence with committed teaching faculty and disciplined students. The college offers 20 UG Programmes, PG programmes and M.Phil Programmes. Departments are research departments. The strength of the teaching faculty is 173 and functions with non teaching faculty. The programmes offered to the students transform the students employable. Academic flexibility and curriculum enrichment make the students competent to encounter the present day challenges.

This institution with the committed teaching faculty continues to impart knowledge, skills, values and attitudes that empower the student community for sustainable development.

### **Vision**

**Knowledge, Energy and Harmony.**

To strive for creating socially committed and economically prospective citizens through better quality teaching and efficient learning practices on par with the global standards of education.

This Vision is transformed into action by the sincere and sustained hard work rendered by students and dedicated teaching faculty.

### **Objectives:**

- To impart value based education to make the students competent, committed and civilized citizens.
- To instill the importance of education in the young minds, to meet the challenges in the competitive world.
- To provide learner centric, interactive teaching methodology for the betterment of the students.

- To promote a research cultured ambience in the teaching faculty and in the students for the development of the society.
- To motivate the students for the overall personality development through their active participation in curricular and extra-curricular activities.
- To create students who contribute their potential for integrated nation building.
- To provide career oriented education to the students to make them employable.

## **Mission**

The mission of the institution is to transform the vision into reality by working towards the following goals:

- To augment the resources required for attaining the pinnacle of excellence in Teaching- Learning process.
- To motivate the young learners to strive and achieve the research acumen required for social, economical and intellectual prosperity.
- To foster skills required for employment prospects with the emerging global challenges by autonomous curriculum design.
- To provide equal opportunities for women students to ace and succeed in modern societal challenges.
- To establish Government Arts College (Autonomous) Salem-7 into a Centre of Potential for Excellence in Higher Education
- To upgrade and develop the institution into a state of art infrastructure.
- To design more self-sustaining courses, which helps the students to become employable and acquire a holistic development through their education.

## **1.2 Strength, Weakness, Opportunity and Challenges(SWOC)**

### **Institutional Strength**

#### **Strength**

- Working towards the mission statement of imparting knowledge and skill for a holistic development.
- Dedicated, sincere, erudite and experienced teaching faculty.
- Major contributions of the teaching faculty in curriculum designing and evaluation -in both the affiliating university and other universities.
- Gender friendly and Eco- friendly Campus.
- Vibrant and illustrious IQAC members.
- Need based academic flexibility through UG, PG and Research Programmes.
- Proactive Alumni association and its dedicated involvement in the development of the college.
- Vibrant Research sphere and its output in terms of guidance, publications, workshops and conferences.
- Significant extension activities and interconnectedness with the society.
- Excellent achievements of the students in academics and extracurricular activities.
- Commendable student support mechanism.
- Environmental and civic responsibilities of the committed student and staff.

### **Institutional Weakness**

- Owing to the economically background of the student community, they are deprived of entering higher education.
- The paucity of the available time there lies a limitation in implementing value added courses.
- Lack of ample restrooms for both the genders.
- Students admitted are first generation learners. This affects the academic performance.
- Majority of the students are from vernacular medium and serves as a constraint for second language learning.
- The existing college buildings are old and require maintenance.
- Lack of adequate classrooms and basic infrastructure facilities.
- Lack of auditorium for the conduct of seminars conferences and academic functions.

### **Institutional Opportunity**

- To strengthen the academic-industry linkages.
- Streaming lining collaborations and consultancy.
- Possibilities of collaborative research with research institutions.
- Engaging Industry and institution interface through MoUs.
- Starting new professional value added courses.

### **Institutional Challenge**

- Keeping pace with the rapid changes in higher education.
- Providing resources for economically backward student community.
- Establishing new multistoreyed building to meet the needs of the student community.
- Bringing consistency in the academic performance of the students.
- Promoting higher goals amidst the students to avail better job opportunities.
- Improving career guidance and counseling.
- Generating contributions from different stakeholders.
- Attracting students with high level academic competency to attain potential for academic excellence.

## **1.3 CRITERIA WISE SUMMARY**

### **Curricular Aspects**

Institutional vision and mission are reflected in the academic programs designed by the college. Autonomous status of the college provides for possible innovations in curriculum design, research and extension activities. . The designed curriculum sensitises the learners on academic, social, moral and environmental issues and make them ethical by adhering to human values, responsive to environmental changes and responsible towards the society to which they belong. Syllabi is revised periodically in keeping with the changing academic and social scenario. The system is so flexible that whenever need arises for modifications in the syllabus owing to practical difficulties for students, they are carried out with the concurrence of the Academic Council.

Holistic development of students is attempted by prescribing dynamic and updated curriculum which enhances their awareness about cross-cutting issues with social and global relevance and also aims at developing creative and divergent competencies. Feedback system is an effective mechanism to revise, redesign and improve the curricula. Feedback is collected both orally through tutorial system and in a structured format. Training in Tally equips the Commerce students to be trained Accountants. Field Training and visits pertaining to mines and minerals industries in and around Salem, Ariyalur of Tamil Nadu, Pondicherry, Andhra Pradesh, Karnataka and Kerala are beneficial to the students. They learn structural geomorphological and lithological mapping studies in Applied Geology.

The incorporation of UGC –NET/SET, TNPSC and UPSC based curricular content and foundation English courses with focus on communication skills cater to the global demands in the field of higher education.

### **Teaching-learning and Evaluation**

The College being a prestigious and a lead institution in the district, admits students of arts, Science and Commerce who greatly aspire to enter into this institution of higher learning for their study. Students from in and around local and other districts compete to get admission in this college. Students of all communities, both male and female take up their education for the innovative courses. Though the posts of permanent teachers remain vacant, yet the government appoints Guest Faculty to compensate the vacancy of the teaching faculty. Classes are conducted regularly and in this autonomous sphere the students get holistically benefitted by the experienced and erudite teaching faculty. The CBCS based semester system with 60 percent weightage is for the external semester examination and 40 percent for internal assessment. The internal assessment comprises of a number of components which include class tests, attendance, projects, and internal marks for extension activities too. Test and model exams are conducted regularly. 100 % evaluation is executed by the external faculty. Remedial classes are conducted by all the departments for the slow learners. Attendance of the students is properly maintained. The Institute has a continuous evaluation system. The Institute follows a semester system 60 percent weightage is given to external semester examination and 40 percent to internal assessment. The IQAC monitors the teaching and evaluation through the curriculum development cell.

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### **Research, Innovations and Extension**

#### **Criterion III-Research, Innovations and Extension**

The college has a fine research ambience and excels in research activities in Salem district. Every department has teachers with doctoral degree. The college boasts a large library, well-equipped laboratories, a spacious computer lab, a language lab, and a museum.

The Research and Development Cell in the college encourages the students and staff to undertake innovative and interdisciplinary research projects. The Principal and the senior faculty from Research Departments are the members of this committee which ensures timely release of funds. It emphasizes the conduct of workshops, seminars and conferences in order to stimulate research spirit among teachers and students. Many teachers in the college have authored books and published research papers in academic journals with high impact factors.

Some of the teachers are Editorial Board members of reputed journals. Some of our teachers have received prestigious awards for their active contribution to teaching and research. Two teachers and students have visited UK under the Tamil Nadu Government Study Abroad Programme.

Through NSS, NCC and YRC, the college renders commendable social service by organizing blood donation camps, eye check-up camps, environmental awareness, and career counseling programmes.

## **Infrastructure and Learning Resources**

### **CRITERION-IV**

#### **INFRASTRUCTURE AND LEARNING RESOURCES**

The structure of the college dates back to the pre-independent era. Clock Tower Building was built in 1932. When the college was upgraded as the first grade college in 1944, there was a need for extra building. So Rathnasamy Building which now has both administrative rooms and a department of history, was built in 1944. Subsequently, the new buildings were added for the educational development of the college. In 2013, the English Laboratory Building was constructed with the funds under MLA Constituency Development Fund. 103 classrooms are located in different buildings in the college campus. One Main Hostel for Men, functions with 33 rooms. The department of Physical Education caters to the needs of students, who wish take part in both indoor and outdoor games. Yoga as a part of the curriculum is offered to the II BA English Literature students. The college main library is a feather in the cap of the learning resources of the college. It has nearly 69,000 books, some of which are rare books. It functions during the college hours between 9.00 a.m. and 6.00 p.m.

All the departments possess computers and other equipments like Printer, Xerox machine, LCD projector and Scanner. Science laboratories and English Language Laboratory play a vital role in the learning environment of the college. A few Smart Classrooms are situated in the departments of Computer Science and English in the college. Besides, Wi-Fi facility is available in all the departments.

## **Student Support and Progression**

Students hail from downtrodden family and below poverty line, Government facilitates those students by giving them scholarships. Tamilnadu Government has extended Free bus pass scheme to the student community. They also provide scholarships for SC, ST, MBC, BC and BCM Students.

Bridge course ,soft skills, RUSA,courses from TANSCHETamilNadu government are implemented in the course of study. Remedial coaching is imparted for SC, ST, and MBC students.

A significant number of students got selected in various state and central competitive examinations like TNPSC Group 1, Group 2, Group 3, Group 4, NET, and SET exams. Quite a number of students were handpicked in PGTRB, TET and nationalised bank services. Many students get benefited through training programs like NET and SLET. Ministry of Labour and Employment and Government of Tamil Nadu, in unison organizes a soft skill Program for UG final year students every year.

In the arena of sports and extra-curricular activities, our students ardently participate and have won more accolades and kudos in our college, and also received laurels in the different contests that held in various colleges, universities, in district, state and national level events.

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## **Governance, Leadership and Management**

### **CRITERION VI**

The college persists to fulfill the vision and mission goals of the Institution. The Principal plays a proactive role in the design and implementation of all academic policies and plans. Opinions and suggestions of the staff and students are sought at meetings with both the teacher and the taught.

To ensure that our faculty members remain abreast of latest happenings in their individual specialized fields as well as in teaching techniques, they are sent for Orientation , Refresher courses, short term courses and Faculty Development Programs or any UGC sponsored course of interest to them.

Students provide feedback on infrastructural facilities and office services. Based on the feedback received from the stakeholders the IQAC encouraged the Departments to conduct conferences, workshops and seminars for the benefit of the scholars.

The value education and co-curricular activities mould our learners to become socially committed citizens besides attaining academic excellence. The Principal and the Faculty strive to facilitate the holistic development of students who are conscious of their role both in society and at home.

Annual Quality Assurance Reports are submitted to NAAC. The IQAC has a constant on-going process of evaluation of requirements for better quality academic instruction and administration. Academic and administrative audits are conducted annually. The staff and scholars are motivated to apply for funded projects and publish papers in reputed journals. Funds have been mobilized from MLA of Salem constituency and an amount of 50 lakhs has been granted for constructing classrooms (2017-18).

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## **Institutional Values and Best Practices**

The college has valuable best practices which cater to the economically backward students of the Salem district. Located in a semi urban setup, more than Five thousand students get benefitted through many initiatives- like scholarship, free laptops and free bus passes. The curriculum designed throughout the year after the conferment of the autonomous status has rendered academic flexibility which gets introduced in the curriculum. The erudite teaching and the automated system of evaluation enhances the academic excellence and the able administrative competence.

As a result of tireless efforts taken in the research activities, the college has to its credit many research publications in National and International peer reviewed Journals. The faculty members have also presented research papers in various national and international conferences. The total **560** research papers have been published since 2012-13, out of which 369 research papers have been published in journals and remaining have been published in conferences.

The NCC cadets contribution to nation building through their active participation and the NSS volunteers selfless service to the needy serves as a great asset to the institution. To sum up both the teaching and the student community is complementary in the uplift of the individual institute and the society.

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## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	Government Arts College (autonomous),salem
Address	
City	Salem
State	Tamil Nadu
Pin	
Website	<a href="http://www.gacsalem7.co.in">www.gacsalem7.co.in</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	G. VENKAT ESAN	0427-2413273	9486487965	0427-2413273	principalgacslm7@yahoo.co.in
IQAC Coordinator	V. KUNDHAVI	0427-2419901	7904018077	91427-2419901	dr.kundhavi_venkataraman@ymail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular Day Evening

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of Establishment, Prior to the Grant of	05-03-1879

'Autonomy'	
Date of grant of 'Autonomy' to the College by UGC	12-03-2007

<b>University to which the college is affiliated</b>		
<b>State</b>	<b>University name</b>	<b>Document</b>
Tamil Nadu	Periyar University	<a href="#">View Document</a>

<b>Details of UGC recognition</b>	
<b>Under Section</b>	<b>Date</b>
2f of UGC	05-03-1879
12B of UGC	05-03-1879

<b>Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)</b>				
<b>Statutory Regulatory Authority</b>	<b>Recognition/Approval details Institution/Department programme</b>	<b>Day,Month and year(dd-mm-yyyy)</b>	<b>Validity in months</b>	<b>Remarks</b>
AICTE	<a href="#">View Document</a>	30-03-2017	12	Nil

<b>Recognitions</b>	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

<b>Location and Area of Campus</b>				
<b>Campus Type</b>	<b>Address</b>	<b>Location*</b>	<b>Campus Area in Acres</b>	<b>Built up Area in sq.mts.</b>
Main campus area		Urban	15.2	32000

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BA,English	36	XII		92	92
UG	BA,Tamil	36	XII		90	90
UG	BA,History	36	XII		220	219
UG	BA,Economics	36	XII		120	120
UG	BCom,Cooperation	36	XII		220	220
UG	BCom,Commerce	36	XII		120	120
UG	BBA,Business Administration	36	XII		120	120
UG	BSc,Geology	36	XII		30	30
UG	BSc,Geography	36	XII		24	24
UG	BSc,Mathematics	36	XII		170	170
UG	BSc,Physics	36	XII		48	48
UG	BSc,Chemistry	36	XII		72	72
UG	BSc,Botany	36	XII		54	54
UG	BSc,Zoology	36	XII		24	24
UG	BSc,Statistics	36	XII		30	30
UG	BSc,Computer Science	36	XII		60	60
UG	BCA,Computer Applications	36	XII		60	60
UG	BA,Political Science	36	XII		24	24

UG	BA,Political Science	36	XII		24	24
PG	MA,English	24	UG		36	36
PG	MA,Tamil	24	UG		36	36
PG	MA,History	24	UG		40	40
PG	MA,Economics	24	UG		30	30
PG	MCom,Cooperation	24	UG		36	36
PG	MCom,Commerce	24	UG		36	36
PG	MSc,Geology	24	UG		20	20
PG	MSc,Geography	24	UG		16	16
PG	MSc,Mathematics	24	UG		30	30
PG	MSc,Physics	24	UG		16	16
PG	MSc,Chemistry	24	UG		20	20
PG	MSc,Botany	24	UG		20	20
PG	MSc,Zoology	24	UG		16	16
PG	MSc,Statistics	24	UG		24	24
PG	MSc,Computer Science	24	UG		30	30
PG	MCA,Computer Applications	36	UG		36	13
PG	MA,Human Rights	24	UG		16	16
Doctoral (Ph.D)	PhD or DPhil,English	72	PG or M.Phil.		50	15

Doctoral (Ph.D)	PhD or DPhil,Tamil	72	PG or M.Phil.		20	20
Doctoral (Ph.D)	PhD or DPhil,History	72	PG or M.Phil.		20	20
Doctoral (Ph.D)	PhD or DPhil,Economics	72	PG or M.Phil.		15	15
Doctoral (Ph.D)	PhD or DPhil,Commerce	72	PG or M.Phil.		20	20
Doctoral (Ph.D)	PhD or DPhil,Mathematics	72	PG or M.Phil.		15	15
Doctoral (Ph.D)	PhD or DPhil,Chemistry	72	PG or M.Phil.		15	15
Doctoral (Ph.D)	PhD or DPhil,Statistics	72	PG or M.Phil.		15	15
Doctoral (Ph.D)	PhD or DPhil,Computer Science	72	PG or M.PHIL.		14	14
Doctoral (Ph.D)	PhD or DPhil,Computer Applications	72	PG or M.Phil.		12	12
Pre Doctoral (M.Phil)	MPhil,English	12	PG		15	15
Pre Doctoral (M.Phil)	MPhil,Tamil	12	PG		20	20
Pre Doctoral (M.Phil)	MPhil,History	12	PG		20	20
Pre Doctoral (M.Phil)	MPhil,Economics	12	PG		15	15
Pre Doctoral (M.Phil)	MPhil,Commerce	12	PG		20	7
Pre Doctoral (M.Phil)	MPhil,Mathematics	30	PG		15	10
Pre Doctoral (M.Phil)	MPhil,Chemistry	12	PG		15	15
Pre Doctoral	MPhil,Statist	12	PG		15	14

(M.Phil)	ics					
Pre Doctoral (M.Phil)	MPhil,Computer Science	12	PG		15	9

**Position Details of Faculty & Staff in the College**

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				32				186			
Recruited	0	0	0	0	18	14	0	32	98	41	0	139
Yet to Recruit	0				0				47			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				80			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				80			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				66
Recruited	19	9	0	28
Yet to Recruit				38
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				1
Recruited	0	1	0	1
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

**Qualification Details of the Teaching Staff**

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	12	13	0	65	21	0	111
M.Phil.	0	0	0	5	1	0	32	20	0	58
PG	0	0	0	3	0	0	0	0	0	3

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

<b>Part Time Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>				
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
		38	40	0

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**



Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
Doctoral (Ph.D)	Male	0	0	0	0	0
	Female	25	0	0	0	25
	Others	0	0	0	0	0
Pre Doctoral (M.Phil)	Male	39	0	0	0	39
	Female	50	0	0	0	50
	Others	0	0	0	0	0
UG	Male	3083	0	0	0	3083
	Female	1294	0	0	0	1294
	Others	0	0	0	0	0
PG	Male	438	0	0	0	438
	Female	408	0	0	0	408
	Others	0	0	0	0	0

<b>Provide the Following Details of Students admitted to the College During the last four Academic Years</b>					
<b>Programme</b>		<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>
SC	Male	551	479	473	489
	Female	288	306	286	263
	Others	0	0	17	0
ST	Male	40	51	49	52
	Female	22	17	17	17
	Others	0	0	0	0
OBC	Male	848	909	1013	1132
	Female	448	467	520	532
	Others	0	0	0	0
General	Male	25	26	47	49
	Female	19	18	32	17
	Others	0	0	0	0
Others	Male	15	15	12	15
	Female	11	2	3	7
	Others	0	0	0	0
Total		2267	2290	2469	2573

## 2.3 EVALUATIVE REPORT OF THE DEPARTMENTS

<b>Department Name</b>	<b>Upload Report</b>
Botany	<a href="#">View Document</a>
Business Administration	<a href="#">View Document</a>
Chemistry	<a href="#">View Document</a>
Commerce	<a href="#">View Document</a>
Computer Applications	<a href="#">View Document</a>
Computer Science	<a href="#">View Document</a>
Cooperation	<a href="#">View Document</a>
Economics	<a href="#">View Document</a>
English	<a href="#">View Document</a>
Geography	<a href="#">View Document</a>
Geology	<a href="#">View Document</a>
History	<a href="#">View Document</a>
Human Rights	<a href="#">View Document</a>
Mathematics	<a href="#">View Document</a>
Physics	<a href="#">View Document</a>
Political Science	<a href="#">View Document</a>
Statistics	<a href="#">View Document</a>
Tamil	<a href="#">View Document</a>
Zoology	<a href="#">View Document</a>

### 3. Extended Profile

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#### 3.1 Programme

**Number of programs offered year wise for last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
56	56	53	53	53

**Number of all programs offered by the institution during the last five years**

**Response : 59**

**How many self-financed Programmes does the institution offer**

**Response : 00**

**Number of new programmes introduced during the last five years, if any**

**Response : 10**

**Number of UG programmes offered by the College, which are not covered under the Autonomous status of UGC**

**Response : 00**

**Number of PG programmes offered by the College, which are not covered under Autonomous status of UGC**

**Response : 00**

**Whether the College is offering professional programme**

**Response : Yes**

#### 3.2 Student

**Number of students year wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
5287	5033	4723	5427	5076

**Number of outgoing / final year students year wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
1242	1197	1108	1128	1015

**Total number of outgoing / final year students****Response : 5690****Number of students appeared in the University examination year wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
10093	9499	8446	8507	8441

**Number of revaluation applications year wise during the last 5 years**

2016-17	2015-16	2014-15	2013-14	2012-13
705	663	532	285	450

**3.3 Academic****Number of courses in all programs year wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
1208	1178	1135	1135	1135

**Number of courses offered by the institution across all programs during the last five years****Response : 5791****Number of full time teachers year wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
252	250	238	256	257

**Number of full time teachers worked in the institution during the last 5 years**

**Response : 251**

**Number of teachers recognized as guides during the last five years**

**Response : 131**

**Number of sanctioned posts year wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
278	278	276	276	276

**Total number of publications during the last 5 years, which are included in online databases such as SCOPUS, web of science or PubMed/ Indian Citation Index**

**Response : 216**

### **3.4 Institution**

**Number of eligible applications received for admissions to all the programs year wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
7965	7806	9256	7760	7130

**Number of seats earmarked for reserved category as per GOI/State Govt rule year wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
1411	1417	1354	1368	1363

**Total number of classrooms and seminar halls**

**Response : 124**

**Total number of computers in the campus for academic purpose**

**Response : 176**

**Total Expenditure excluding salary year wise during the last five years ( INR in Lakhs)**

2016-17	2015-16	2014-15	2013-14	2012-13
1.72	1.43	1.33	1.31	6.95

**Annual lighting power requirement (in KWH)****Response : 246.2709****Annual power requirement of the institution (in KWH)****Response : 820.903**

NAAC

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curriculum Design and Development

**1.1.1 Curricula developed /adopted have relevance to the local/ national / regional/global developmental needs with learning objectives including program outcomes, program specific outcomes and course outcomes of all the program offered by the Institution**

**Response:**

Government Arts College (Autonomous) Salem-7 is one of the age old, most sought after Higher Educational Institutions which provides quality education to the poor and the needy. The Curriculum is designed in view of the Institution's Vision, Mission and the core values formulated by NAAC / UGC / TANSCHÉ and The Board of Studies and Academic Council of the College in consonance with Periyar University guidelines to meet the regional, national and global needs. The institution provides a wide range of program options and courses that are in tune with the emerging local, regional and national development needs. The Curricula so developed for all the programs include well defined Learning Objectives, Program Outcomes, Program Specific Outcomes and Course Outcomes (list enclosed) which enable the students to understand and apply the aim and outcome of every course which helps them face the challenges and cope with the present local and global scenario. The Curricula developed in consultation with subject experts based on suggestions and feedback from stakeholders, and industrialists reflect the need of the hour and address contemporary academic and social issues and culminate in enhancing the personal and social values of the students. Programme Outcome The UG programmes offered are designed to develop the LSRW skills as far as the languages are concerned and other specific programmes aim at employability in both Government and private sectors in addition to insisting on imbibing the moral, cultural and ethical values. By providing practical exposures with updated technology, UG science programmes aspire and prepare students to cater to the challenging demands of the technological era. All the PG programmes strive vigorously with the periodically updated syllabi to prepare students to take up the various competitive exams that will lead them towards higher education and employability. Initiation into the research domain helps the young minds to evolve into critical and clinical analysts, bold innovators, creative artists and employable individuals. A significant slice of real research activity is offered through M. Phil programmes. Thoroughness in the research methodology to be adopted, the analytical outlook mandatory for successful research and customised syllabus to enhance the research aptitude of every research scholar are the vital objectives. The Urkund certification on plagiarism detection further ensures the originality of the research work which is the hallmark of any true research. This approach leads to quality output. The curriculum designed and the evaluation methods employed enable the learners to enter into teaching, entrepreneurship and higher levels of research thereby promoting them to be economically self-reliant, socially committed and responsible citizens.

**1.1.2 Percentage of programs where syllabus revision was carried out during the last five years**

**Response:** 89.83

1.1.2.1 How many programs were revised out of total number of programs offered during the last five years



Response: 53

File Description	Document
Any additional information	<a href="#">View Document</a>
Details of program syllabus revision in last 5 years	<a href="#">View Document</a>
Minutes of relevant Academic Council/BOS meeting	<a href="#">View Document</a>

### 1.1.3 Average percentage of courses having focus on employability/ entrepreneurship/ skill development

Response: 15.39

1.1.3.1 Number of courses having focus on employability/ entrepreneurship/ skill development year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
195	192	189	173	143

File Description	Document
Any additional information	<a href="#">View Document</a>
Program/ Curriculum/ Syllabus of the courses	<a href="#">View Document</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View Document</a>
Average percentage of courses having focus on employability/ entrepreneurship	<a href="#">View Document</a>

## 1.2 Academic Flexibility

1.2.1 Percentage of new courses introduced of the total number of courses across all programs offered during the last five years

Response: 7.24

1.2.1.1 How many new courses are introduced within the last five years

Response: 419

<b>File Description</b>	<b>Document</b>
Any additional information	<a href="#">View Document</a>
Minutes of relevant Academic Council/BOS meetings	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

### **1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented**

**Response:** 96.36

1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.

Response: 53

<b>File Description</b>	<b>Document</b>
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Minutes of relevant Academic Council/BOS meetings	<a href="#">View Document</a>

## **1.3 Curriculum Enrichment**

### **1.3.1 Institution integrates cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum**

**Response:**

Education should contribute to the global humanitarian common good, expose the fundamental human rights and should serve the purpose of obtaining valuable knowledge essential for sustainable and holistic development.

The college after the conferment of the autonomous status has updated and designed courses relevant to Gender issues, environment and sustainable human values.

Courses related to Gender, Environment and sustainable development, Human values and Professional Ethics have been given considerable importance in the curriculum. Value education and Environmental education promote civic discourse which helps in requiring sustainable knowledge. The course helps the students to discriminate between ephemeral values and eternal values. Human goal settings, life management techniques, their existence and co-existence have found a significant place in almost all the programmes offered by the institution.

Courses offered for the UG Programmes include Value Education and Environmental Studies for the

First UG students. The second year UG students are offered Human Rights and General Studies for Competitive examination in the first and second PG Courses. These courses are common courses offered throughout the year from 2012-2017 for all the five years.

Each department is given an academic flexibility to design courses relevant to these key aspects.

File Description	Document
Any additional information	<a href="#">View Document</a>
Upload the list and description of the courses which address the Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum	<a href="#">View Document</a>

### 1.3.2 Number of value-added courses imparting transferable and life skills offered during the last five years

**Response:** 7

1.3.2.1 How many new value-added courses are added within the last 5 years

Response: 7

File Description	Document
List of value added courses	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 1.3.3 Average percentage of students enrolled in the courses under 1.3.2 above

**Response:** 19.88

1.3.3.1 Number of students enrolled in value-added courses imparting transferable and life skills offered year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
2121	849	785	742	614

File Description	Document
Any additional information	<a href="#">View Document</a>
List of students enrolled	<a href="#">View Document</a>

<b>1.3.4 Percentage of students undertaking field projects / internships</b>	
<b>Response:</b> 53.2	
1.3.4.1 Number of students undertaking field projects or internships	
Response: 2701	
<b>File Description</b>	<b>Document</b>
Any additional information	<a href="#">View Document</a>
List of programs and number of students undertaking field projects / internships	<a href="#">View Document</a>

## 1.4 Feedback System

<p><b>1.4.1 Structured feedback received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni 5) Parents for design and review of syllabus Semester wise /year wise</b></p> <p><b>A. Any 4 of above</b></p> <p><b>B. Any 3 of above</b></p> <p><b>C. Any 2 of above</b></p> <p><b>D. Any 1 of above</b></p> <p><b>Response:</b> A. Any 4 of above</p>	
<b>File Description</b>	<b>Document</b>
Any additional information	<a href="#">View Document</a>

<p><b>1.4.2 Feedback processes of the institution may be classified as follows:</b></p> <p><b>A. Feedback collected, analysed and action taken and feedback available on website</b></p> <p><b>B. Feedback collected, analysed and action has been taken</b></p> <p><b>C. Feedback collected and analysed</b></p> <p><b>D. Feedback collected</b></p> <p><b>Response:</b> B. Feedback collected, analysed and action has been taken</p>	
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<b>File Description</b>	<b>Document</b>
Any additional information	<a href="#">View Document</a>
URL for feedback report	<a href="#">View Document</a>

NAAC

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Average percentage of students from other States and Countries during the last five years

**Response:** 0

##### 2.1.1.1 Number of students from other states and countries year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	1	0

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
List of students (other states and countries)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 2.1.2 Demand Ratio(Average of last five years)

**Response:** 3.93

##### 2.1.2.1 Number of seats available year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
2073	2073	2026	1993	1998

File Description	Document
Any additional information	<a href="#">View Document</a>
Demand Ratio (Average of Last five years)	<a href="#">View Document</a>

#### 2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

**Response:** 83.09

##### 2.1.3.1 Number of actual students admitted from the reserved categories year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1197	1239	1099	1102	1110

File Description	Document
Average percentage of seats filled against seats reserved	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 2.2 Catering to Student Diversity

### 2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

#### Response:

### 2.2.1 The institution assesses the learning levels of the students, after admission and organizes special programs for advanced learners and slow learners

- Based on the entry-level score, the students are classified into advanced learners (with higher rank) and slow learners (with least rank) at the time of admission.
- During the classes, the students are observed for their response and involvement which enables the course teacher to identify the category of learners.
- On identification of the category of learners, different category of learners is focused through question at their levels to ensure understanding.
- Slow Learners are given simplified notes for their exam preparation; while the advanced learners are given high-level assignments that need to be applied with integration level of lessons learnt.
- Special Lectures are arranged to introduce the latest updates in the courses concerned.
- Advanced learners are motivated to take part in the competitions conducted outside the institution.
- Advanced learners are encouraged to bring up the slow learners in doing their practical courses and preparing for assessment exams and making them aware the need for studying a course and its use in the future career, etc.(peer-to-peer motivation).
- Slow learners are given light-weighted tasks to learn the basics and fundamentals strong.
- Important topics and the probable questions are indicated during the teaching session.
- Question Banks and Technical Terms are prepared at the end of each module teaching and are discussed for the benefit of slow learners.
- Advanced learners are offered the skill development and profession training that enables them to get prepared for placement and employability.

**2.2.2 Student - Full time teacher ratio****Response:** 20.39

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

**2.2.3 Percentage of differently abled students (Divyangjan) on rolls****Response:** 1.81**2.2.3.1 Number of differently abled students on rolls**

Response: 92

File Description	Document
List of students(differently abled)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

**2.3 Teaching- Learning Process****2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences****Response:****Student Centric methods:**

- Most of the total Teaching-Learning Process is student-centred as the students and their requirements are alone focussed.
- Mathematical courses are dealt with the total participation of students during the class hours (**Participative Learning**).
- Post Graduate Students are evaluated for a seminar component in their internal assessment process. The students themselves **participate** in the teaching and learning process.
- Some of the courses of Geology, Zoology, Botany, Geography, Co-Operation, Business Administration, Computer Science, Computer Applications and Tamil departments are taught and learnt by doing. Hence the **experiential learning** is part of the regular curriculum and TLP.
- The mini project and the final project in addition to the assignments performed by the students under the supervision of faculty members are exploiting the **problem solving approaches** of the students and there by the students gain knowledge on problem solving.
- The laboratory practical sessions and the field visits are conducted with “**out of box**” **thinking and creativity**.
- As the college is functioning in shift, the students are able to attend part-time work; thereby they



are able to experience the application of the courses studied for better learning. Working students outperform better is evident.

- For the curriculum and syllabi design, the student feedback is also considered as a mechanism for change (**Participative**).
- Countable number of students are involved in the major and minor projects of UGC received by the faculty members. Hence, they **learn by doing** some work on the projects.
- **Problem-based learning** is practiced in Business Administration, Commerce and Co-operation departments.
- Skill based training provided through RUSA(Govt. India) scheme, NSDC, NFDC and TANSICHE soft skill development scheme were with lot of training and practice related to **problem-based aspects of work**, work skill and work culture.
- Faculty members are trained on student-centric approaches through the orientation training and refresher courses to all faculty members on appointment to Government teaching service conducted by UGC.

### 2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

**Response:** 48.19

#### 2.3.2.1 Number of teachers using ICT

Response: 120

File Description	Document
List of teachers (using ICT for teaching)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Provide link for webpage describing the " LMS/ Academic management system"	<a href="#">View Document</a>

### 2.3.3 Ratio of students to mentor for academic and stress related issues

**Response:** 7.03

#### 2.3.3.1 Number of mentors

Response: 722

File Description	Document
Year wise list of number of students, full time teachers and mentor/mentee ratio	<a href="#">View Document</a>

### 2.3.4 Preparation and adherence to Academic Calendar and Teaching plans by the institution

**Response:**

Academic Item	2012-13		2013-14		2014-15		2015-16		2016-17	
	Odd	Even	Odd	Even	Odd	Even	Odd	Even	Odd	Even
College Re-opening	18-06-2012	03-12-2012	20-06-2013	02-12-2013	18-06-2014	01-12-2014	18-06-2015	02-12-2015	16-06-2016	01-12-2016
Internal Test-I	16-07-2012	26-12-2012	15-07-2013	30-12-2013	30-07-2014	23-12-2014	16-07-2015	04-01-2016	20-07-2016	09-01-2017
Assignment-I	09-07-2012	07-01-2013	12-07-2013	23-12-2013	11-08-2014	02-01-2015	09-07-2015	23-12-2015	08-07-2016	23-12-2016
Internal Test-II	21-08-2012	04-02-2013	19-08-2013	03-02-2014	20-08-2014	19-01-2015	26-08-2015	08-02-2016	26-08-2016	15-02-2017
Assignment-II	02-08-2012	11-02-2013	16-08-2013	30-01-2014	27-08-2014	27-01-2015	17-08-2015	01-02-2016	18-08-2016	01-12-2017
Internal Test-III	10-09-2012	25-02-2013	23-09-2013	03-03-2014	22-09-2014	23-02-2015	-	-	-	-
Assignment-III	24-09-2012	01-03-2013	06-09-2013	24-02-2014	29-09-2014	02-03-2015	07-09-2015	24-02-2016	07-09-2016	20-02-2017
Model Examination	08-10-2012	18-03-2013	10-10-2013	21-03-2014	15-10-2014	01-04-2015	08-10-2015	21-03-2016	17-10-2016	18-03-2017
Semester Examination begins	02.11.2012	29-04-2013	06-11-2013	16-04-2014	05-11-2014	28-04-2015	05-11-2015	15-04-2016	07-11-2016	19-04-2017

In the academic year 2012-13 and 2013-14, the teaching plan is informed to all the students and faculty members through circulars. The circulars were read in the classes and displayed on the notice boards throughout the semester. From the academic year 2014-15 onwards the teaching plan is integrated into the college diary that are issued to all the students and faculty members. The academic schedule includes the tests, assignments and examinations tentative dates.

The overall teaching plan is in the system of college as described below:

Year	Academic Item	Scope
2012-13	Internal Test-1	1 unit
	Internal Test-2	2nd and 3rd units
2013-14	Internal Test-3	4th and 5th units
	Model Examination	All the Five units with end-semester examination
2014-15	Assignment	Monthly once
	Internal Test-1	First 2.5 Units

	Internal Test-2	Next 2.5 units	
	Model Examination	All the Five units with end-semester examination	
	Assignment	Monthly once	
2015-16	Internal Test-1	2.5 Units	
2016-17	Model Examination	All the Five units with end-semester examination	
	Assignment	Monthly once	

The change in the schedule of academic activity were intimated to the students then and there through circulars.

## 2.4 Teacher Profile and Quality

### 2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

**Response:** 90.54

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	<a href="#">View Document</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View Document</a>

### 2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

**Response:** 51.84

#### 2.4.2.1 Number of full time teachers with Ph.D. year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
130	131	130	130	128

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	<a href="#">View Document</a>

### 2.4.3 Teaching experience of full time teachers in number of years

**Response:** 0.06

## 2.4.3.1 Total experience of full-time teachers

Response: 15

File Description	Document
List of Teachers including their PAN, designation,dept and experience details	<a href="#">View Document</a>

## 2.4.4 Average percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 0.33

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1	1	2	0	0

File Description	Document
e-copies of award letters (scanned or soft copy)	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

## 2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 0

2.4.5.1 Number of full time teachers from other states year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

### 2.5.1 Average number of days from the date of last semester-end/ year- end examination till the declaration of results during the last five years

**Response:** 33.8

#### 2.5.1.1 Number of days from the date of last semester-end/ year- end examination till the declaration of results year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
23	27	31	48	40

#### File Description

List of programs and date of last semester and date of declaration of result

#### Document

[View Document](#)

### 2.5.2 Average percentage of student complaints/grievances about evaluation against total number appeared in the examinations during the last five years

**Response:** 1.62

#### 2.5.2.1 Number of complaints/grievances about evaluation year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
159	210	175	31	157

#### File Description

Number of complaints and total number of students appeared year wise

#### Document

[View Document](#)

### 2.5.3 Average percentage of applications for revaluation leading to change in marks

**Response:** 37.76

#### 2.5.3.1 Number of applications for revaluation leading to change in marks year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
277	263	182	113	162

File Description	Document
Year wise number of applications, students and revaluation cases	<a href="#">View Document</a>

#### **2.5.4 Positive impact of reforms on the examination procedures and processes including IT integration and continuous internal assessment on the examination management system**

##### **Response:**

The students are evaluated on the basis of Choice Based Credit System (CBCS). Each program has certain credit depending on the content and relatedness to the subject. The class distinction is made based on the marks scored both in the internal and external examination. The continuous internal assessment (CIA) is meant for 25 marks per course. Student's attendance percentage, assignment, internal tests are the components for assessing one's internal marks. For the End Semester examination (ESE) he is appraised for 75 marks. The student has to qualify in both exams by getting a minimum of 40 percent.

The office of the Controller of Examinations is modernized with automation to ensure precision, accuracy and error free work. It is installed with XUL based automation which is programmed with required format for the students' evaluation process starting from admission in this institution till he/she receives his /her provisional certificate. This office is assisted with this technical support. It is more economical and saves the labour and time. It helps to retrieve the records for future reference. The whole process of a student's academic career has been recorded in the process and will be easier for keeping the records intact.

Broadly the students' particulars are devised into three divisions.

1. Pre-examination Process
2. Examination Process
3. Post-examination Process

In the phase of Pre-examination Process, the student's Admission details, Name of the Students, Date of Birth, Gender classification, Community details, Eligibility criteria, Roll number, Attendance particulars, Process related to Continuous Internal Assessment, Examination Application, Allotment of Examination number, Condonation details, Subject codes, Details of Examination schedule, Seating arrangement in the examination hall, etc are done effectively without any hiccups. It minimizes the manpower and ensures zero error in quick time. During the examination it helps to provide the following information to make the process easier. It is a ready reckoner for the course ID, course frame, syllabus, subject title, type of semester, semester code, semester wise paper title, internal marks, and particulars of absentees. Optical Mark Reader (OMR) sheets have been generated for both the Internal Assessment and for the End Semester Examinations.

In the post examination period, it helps to gain access for the information regarding dummy no., OMR sheet generation, Valuation details, Result Publication-Mark galley, Revaluation particulars. The practice of awarding Five marks moderation to the students who are in need of the same to get through in the

Semester examinations. This Application has also been installed in our System. Apart from that provisions for generating Mark sheets and Rank certificates are also available in our system. Further information regarding Class obtained, Reappearance details can also be got. The Report pertaining to the eligible candidates for getting Degree is generated and forwarded the same to the University for the Provisional Certificate. This Application minimizes the tasks of not only the College but also the University.

File Description	Document
Any additional information	<a href="#">View Document</a>

**2.5.5 Status of automation of Examination division along with approved Examination Manual**  
**A. 100% automation of entire division & implementation of Examination Management System (EMS)**

**B. Only student registration, Hall ticket issue & Result Processing**

**C. Only student registration and result processing**

**D. Only result processing**

**Response:** A. 100% automation of entire division & implementation of Examination Management System (EMS)

File Description	Document
Current manual of examination automation system and Annual reports of examination including the present status of automation	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Current Manual of examination automation system	<a href="#">View Document</a>
Annual reports of examination including the present status of automation	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

**2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students**

**Response:**

**PROGRAMME NAME**

	<b>PROGRAMME OUTCOMES</b>	
<b>B.A.</b>	<p>Conceptual foundation required.</p> <p>Communication skill.</p> <p>Establish the ability to function effectively in a s</p> <p>Student Commitment to ethical standards and ch</p> <p>Social Interaction</p>	
<b>M.A.</b>	<p>Management and Finance</p> <p>Teamwork and Individual</p> <p>Communication</p> <p>Ethics and standards</p>	
<b>B.Sc.</b>	<p>Problem analysis</p> <p>Design and development of solutions</p> <p>Environment and sustainability</p> <p>Life Long Learning</p> <p>Effective Communication</p> <p>Knowledge to select interesting minor and major</p>	
<b>M.Sc.</b>	<p>Modern tool usage</p> <p>Graduate and the society</p> <p>Professional Ethics</p> <p>Critical Thinking</p>	
<b>B.B.A.</b>	<ol style="list-style-type: none"> <li>1. To provide the basic and essential knowl responsible business organization.</li> <li>2. To inculcate certain basic managerial ski business.</li> <li>3. To impart global view of the several ind business System.</li> <li>4. To develop the personality so as to becom</li> </ol>	



	requirements	
<b>BCA</b>	<ol style="list-style-type: none"> <li>1. Understand and Apply mathematical four computing model of problems.</li> <li>2. Identify, analyze the computing requiremen</li> <li>3. Design and Evaluate a computer based s</li> <li>4. Use current techniques and tools necessa</li> <li>5. Use suitable architecture or platform on</li> <li>6. Understand and commit to Cyber regulat</li> </ol>	
<b>MCA</b>	<ol style="list-style-type: none"> <li>1. Understand and Apply mathematical four computing model of problems.</li> <li>2. Identify, Analyze the computing requiremen</li> <li>3. Design and Evaluate a computer based s</li> <li>4. Use current techniques and tools necessa</li> <li>5. Use suitable architecture or platform on</li> <li>6. Understand and commit to Cyber regulat</li> </ol>	
<b>B.Com. Cooperation</b>	<ol style="list-style-type: none"> <li>1. To impart theoretical knowledge and pra minds</li> <li>2. To prepare and promote devoted coopera inculcating good leadership and adminis</li> </ol>	
<b>M.Com. Cooperation</b>	<ol style="list-style-type: none"> <li>1. To provide opportunities to the students of modern management techniques.</li> <li>2. To orient and foster attitudes essential fo able researcher in the field of Business S</li> </ol>	
<b>M.Phil.</b>	<ol style="list-style-type: none"> <li>1. Research and application of Statistics.</li> <li>2. Identify and analyse to re-research on bette</li> </ol>	

<b>File Description</b>	<b>Document</b>
COs for all courses (exemplars from Glossary)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

**Response:**

## COMMUNICATION MECHANISM

Program outcomes, Program specific outcomes and Course outcomes are communicated through :

1. Curriculum and Syllabus
2. Classrooms and Laboratories
3. College Website
4. Circulars and Notice Board

The POs, PSOs and COs are evaluated for its attainment through:

- End-semester examinations
- Progressing for higher studies
- Placement rate in the job market
- Involved in Research
- Turned up as entrepreneurs
- Passing government examinations state level and central level
- Achievement in project contests conducted outside at several levels
- Passing fellowship - NET, SLET, CSIR, JRF, etc.
- Consultancy services

Sample from of Chemistry department is placed below:

Year	To higher education	Studied	Entered	Program
2012-13 to PG	10 03	B.Sc. M.Sc.	<ul style="list-style-type: none"> <li>• GAC, Rasipuram, GAC (A) Salem-7 ,Periyar university.</li> <li>• GACSalem-7 .</li> </ul>	PG M.Phil.
2013-14 to PG to M.Phil	12 2	B.Sc. M.Sc.	<ul style="list-style-type: none"> <li>• GAC, Rasipuram, GAC (A) Salem-7 ,Periyar university, Bharathiar university.</li> <li>• 2. GAC</li> </ul>	PG M.Phil.

			(A),Salem-7, Sri saradha college, salem.	
2014-15	11	B.Sc.	<ul style="list-style-type: none"> <li>• Madurai Kamaraj university, B harathidasan university, GAC Salem-7 , GAC-Attur, GAC- Namakkal, GAC- Dharmapuri.</li> <li>• Periyar University.</li> <li>• Sona. Salem.</li> </ul>	
to PG	1			PG
to M.Phil	1	M.Sc.		M.Phil.
to Ph.D		M.Phil.		Ph.D.
2015-2016			<ul style="list-style-type: none"> <li>• Periyar, Bharathiar.Madurai Kamaraj B harathidasan, GAC, Salem-7 , GAC-Attur,</li> <li>• GAC- Namakkal, GAC- Erode, GAC, Rasipuram, Gandhigramam , Alagappa university,GAC (A), Salem-7.</li> </ul>	
to PG	22	B.Sc.		PG
to M.Phil	2	M.Sc.		M.Phil.
2016-17			Jamal mohammed - Trichy, Pachiyappa's Chennai, GAC (A) Salem-7 , Pavendhar - Deviyakuruchi.	
to PG	10	B.Sc.		-PG
to M.Phil	1	M.Sc.		M.Phil.

**2.6.2 Average percentage of Placement of outgoing students during the last five years**

Year	Students placed	Employer	Package (Rs)	Graduated from
2012-2013	06	PG- Assistant -1	9300+4800+ Allowance	PG
		Private school - 2	10,000	
		BT- Assistant- 3	9300+4600+ Allowance	
	03	PG- Assistant -3	9300+4800+ Allowance	M.Phil.
2013-2014	02	Junior Scientist -1Biocon	14,000 + allowance	UG
		Private school - 1	10,000	
	02	Biocon- 1	17,000 + allowance	PG
		Private college AP- 1	10,000	
2014-2015	04	Private Industry-2	12,000	UG
		Biocon-2	14,000	
	04	Water treatment plant- 1	10,000	PG
		Private College AP- 1	12,000	
		Private School - 1	10,000	
		PG Assistant- 1	9300+4800+ Allowance	
02	AP- GCT- Ciombatore-1	15600+6000+ allowance	M.Phil.	
		Private School -1	8,000	
2015-2016	08	Pharmaceutical -1	13,000	PG
		Private College- AP- 05	12,000	
		Private School - 2	10,000	
	06	Private Industry-1	10,000	M.Phil.
		Private College AP-3	13,000	
		PG – Assistant -1	9300+4800+ Allowance	
		Tester Chemicals-1 (MTPS) Mettur Dam.	124,000	
2016-2017	08	Private School - 3	10,000	PG
		DMLT -1	8,000	
		BT- Assistant -1	9300+4600+ Allowance	
		Private Industry- 2	10,000	
		Biocon- 1	14,000+allowance	
2016-2017	05	Private College AP- 2	12,000	M.Phil.

	PG Assistant-2	9300+4800+	
		Allowance	
	Private School -1	10,000	

File Description	Document
Any additional information	<a href="#">View Document</a>

### 2.6.3 Average pass percentage of Students

**Response:** 70.24

2.6.3.1 Total number of final year students who passed the university examination

Response: 5702

2.6.3.2 Total number of final year students who appeared for the examination

Response: 8118

File Description	Document
List of programs and number of students passed and appeared in the final year examination	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

**Response:**

File Description	Document
Database of all currently enrolled students	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## Criterion 3 - Research, Innovations and Extension

### 3.1 Promotion of Research and Facilities

**3.1.1 The institution has a well defined policy for promotion of research and the same is uploaded on the institutional website**

**Response:** No

**3.1.2 The institution provides seed money to its teachers for research (average per year)**

**Response:** 0

3.1.2.1 The amount of seed money provided by institution to its faculty year wise during the last five years(INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

**File Description**

**Document**

List of teachers receiving grant and details of grant received

[View Document](#)

**3.1.3 Number of teachers awarded international fellowship for advanced studies/ research during the last five years**

**Response:** 0

3.1.3.1 The number of teachers awarded international fellowship for advanced studies / research year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

**File Description**

**Document**

List of teachers and their international fellowship details

[View Document](#)

**3.1.4 Institution has the following facilities**

**1. Central Instrumentation Centre**

2. Animal House/Green House / Museum
3. Central Fabrication facility
4. Media laboratory/Business Lab/Studios
5. Research / Statistical Databases

A. Any four facilities exist

B. Three of the facilities exist

C. Two of the facilities exist

D. One of the facilities exist

**Response:** C. Two of the facilities exist

### 3.2 Resource Mobilization for Research

**3.2.1 Grants for research projects sponsored by the government/non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution during the last five years(INR in Lakhs)**

**Response:** 0

3.2.1.1 Total Grants for research projects sponsored by the government/non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year wise during the last five years(INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
List of project and grant details	<a href="#">View Document</a>

**3.2.2 Number of research centres recognised by University and National/ International Bodies**

**Response:** 12

3.2.2.1 Number of research centres recognised by University and National/ International Bodies

Response: 12

File Description	Document
Names of research centres	<a href="#">View Document</a>

<b>3.2.3 Percentage of teachers recognised as research guides</b>	
<b>Response:</b> 34.94	
<b>3.2.3.1 Number of teachers recognised as research guides</b>	
Response: 87	
<b>File Description</b>	<b>Document</b>
Any additional information	<a href="#">View Document</a>
Details of teachers recognized as research guide	<a href="#">View Document</a>

<b>3.2.4 Average number of research projects per teacher funded by government and non-government agencies during the last five years</b>	
<b>Response:</b> 0.06	
<b>3.2.4.1 Number of research projects funded by government and non-government agencies during the last five years</b>	
Response: 14	
<b>File Description</b>	<b>Document</b>
List of research projects and funding details	<a href="#">View Document</a>

### 3.3 Innovation Ecosystem

<b>3.3.1 Institution has created an eco system for innovations including Incubation centre and other initiatives for creation and transfer of knowledge</b>
<b>Response:</b>
Start up Incubators
The institution witnesses the emergence of new Start ups every year. With the intention of improving the quality of Education to our learners initiatives are taken by the Department of English and the Department of Computer Applications.
Incubators are an essential part of our innovative Eco-system. The College has modestly launched a few start ups considering the overall personality development of the Students. The Department of English has adopted the <b>Lecture capture mode</b> to improve the quality of Pedagogical Skills of the Teachers. The Lectures delivered by the Teachers are recorded, observed and necessary feedback is provided for a successful Teaching to the learning community. The Pre-Thesis Presentation and the Ph.D Viva Voce are Video captured in order to help the research Scholars and enhance their presentation skills. Besides, the seminars taken by the PG Students are Photographed and videotaped in order to make the students



understand the nuances of presentation and enable them to hone their confidence and enable them to effectively present an idea. The PG and M.Phil Students are involved in the **Digitalization** of the College Library. Student involvement in the Library Digitalization relieves them from monotony and has created team spirit and exposes them to a plethora of Books and Library maintenance.

The following facilities are made available to the students & research scholars within the campus. Internet facility is available in the library and departments. Students can access to the Inlibnet facility of the UGC as well. Audiovisual resources are also available in the institution Computer labs with internet facility, Science labs with equipment for experiments and Language lab in the English department cater to the specific needs of the students. In addition to the Main College library, every department has a library.

Further the Department of Computer Applications has created a staff directory using **Android App**. Also efforts are being taken to digitalize all the Departments in order to keep pace with the rapid growth of technology. The Computer Applications Department has introduced/ **automation of TC processing** as well as **Digital Fee collection** to avoid all hassles. IT enabled service is a significant initiative taken by this Department.

Thus, the institution takes all initiatives for a conducive edu-eco system.

File Description	Document
Any additional information	<a href="#">View Document</a>
link for additional information	<a href="#">View Document</a>

### 3.3.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry - Academia Innovative practices during the last five years

**Response: 1**

3.3.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	1	0	0	0

File Description	Document
List of workshops/seminars during the last 5 years	<a href="#">View Document</a>

### 3.3.3 Number of awards for innovation won by institution/ teachers/ research scholars/students during the last five years

**Response: 11**

3.3.3.1 Total number of awards for innovation won by institution/teachers/research scholars/students year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	2	7	2	0

**File Description****Document**

List of innovation and award details

[View Document](#)**3.3.4 Number of start-ups incubated on campus during the last five years****Response: 9**

3.3.4.1 Total number of start-ups incubated on campus year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
4	2	2	1	0

**File Description****Document**

List of startups details like name of startup, nature, year of commencement etc

[View Document](#)**3.4 Research Publications and Awards**

**3.4.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research**

**Response: Yes****File Description****Document**

Institutional data in prescribed format

[View Document](#)

**3.4.2 The institution provides incentives to teachers who receive state, national and international recognition/awards**

**Response: No**

File Description	Document
List of Awardees and Award details	<a href="#">View Document</a>

### 3.4.3 Number of Patents published/awarded during the last five years

**Response: 1**

3.4.3.1 Total number of Patents published/awarded year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1	0	0	0	0

File Description	Document
List of patents and year it was awarded	<a href="#">View Document</a>

### 3.4.4 Number of Ph.D.s awarded per teacher during the last five years

**Response: 0.79**

3.4.4.1 How many Ph.Ds are awarded within last 5 years

Response: 103

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	<a href="#">View Document</a>

### 3.4.5 Number of research papers per teacher in the Journals notified on UGC website during the last five years

**Response: 0.05**

3.4.5.1 Number of research papers in the Journals notified on UGC website during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
25	19	13	5	5

File Description	Document
List of research papers by title, author, department, name and year of publication	<a href="#">View Document</a>

### 3.4.6 Number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings per teacher during the last five years

**Response:** 0.17

3.4.6.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
43	43	30	40	52

File Description	Document
List books and chapters in edited volumes / books published	<a href="#">View Document</a>

### 3.4.7 Bibliometrics of the publications during the last five years based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

**Response:** 1.09

3.4.7.1 Total number of citations received by publications in the last 5 years, which are included in online databases such as SCOPUS, web of science or PubMed/ Indian Citation Index

Response: 236

File Description	Document
BiblioMetrics of the publications during the last five years	<a href="#">View Document</a>

### 3.4.8 Bibliometrics of the publications during the last five years based on Scopus/ Web of Science - h-index of the Institution

**Response:** 22.46

3.4.8.1 Number of citations received by individual research publications in the last 5 years

Response: 831

3.4.8.2 Number of publications receiving proportionately maximum number of citation in the last five years

Response: 37

File Description	Document
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	<a href="#">View Document</a>

### 3.5 Consultancy

**3.5.1 Institution has a policy on consultancy including revenue sharing between the institution and the individual**

Response: No

File Description	Document
URL of the consultancy policy document	<a href="#">View Document</a>

**3.5.2 Revenue generated from consultancy during the last five years**

Response: 0

3.5.2.1 Total amount generated from consultancy year wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
List of consultants and revenue generated by them	<a href="#">View Document</a>

**3.5.3 Revenue generated from corporate training by the institution during the last five years**

Response: 0

3.5.3.1 Total amount generated from corporate training by the institution year wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
List of teacher consultants and revenue generated by them	<a href="#">View Document</a>

### 3.6 Extension Activities

#### 3.6.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

##### Response:

NSS in our college: The NSS unit of Government Arts College (Autonomous), Salem – 7 was started on 01.07.1970. At present 400 volunteers constituting 4 units are rendering their selfless service to the community. Our NSS volunteers involve in various developmental activities through regular activities for 240 hours for 2 years and a special camp of 7 days duration are organized under specific themes in adopted village. Our NSS volunteers carry out awareness programmes like, Electoral awareness programme, Traffic awareness, Dengue awareness, Blood donation awareness etc., cleaning activities like campus cleaning, temple cleaning etc., observing days like, Youth awakening day, National Youth day, National voters day, world yoga day etc., Removing untouchability, conducting medical camps, planting saplings, donating blood for the needy people, helping our institution during admission time by maintaining discipline etc. All these activities help the students in moulding their personality and develop their leadership qualities. The programme Officer is expected to motivate student youth to understand the values and philosophy of NSS. To co-ordinate NSS activities in our college the following programming Officers who have high level of motivation, inclination and attitude for community work were appointed. 1. Mr.N.Ranganathan, Unit – I 2. Dr. A.Ganesan, Unit – II 3. Dr.T.Ramesh, Unit – III 4. Dr.P.Senthil Vadivu, Unit – IV

File Description	Document
Any additional information	<a href="#">View Document</a>

#### 3.6.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

##### Response: 1

3.6.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 years	<a href="#">View Document</a>

### 3.6.3 Number of extension and outreach programs conducted in collaboration with industry, community and Non-Government Organisations through NSS/NCC/Red cross/YRC etc., during the last five years

**Response:** 127

3.6.3.1 Number of extension and outreach programs conducted in collaboration with industry,community and Non-Government Organisations through NSS/NCC/Red cross/YRC etc.,year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
48	19	29	6	25

File Description	Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	<a href="#">View Document</a>

### 3.6.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

**Response:** 17.85

3.6.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1078	1066	458	713	1260

File Description	Document
Average percentage of students participating in extension activities with Govt. or NGO etc.	<a href="#">View Document</a>

### 3.7 Collaboration

#### 3.7.1 Number of Collaborative activities for research, faculty exchange, student exchange per year

**Response:** 0.2

3.7.1.1 Total number of Collaborative activities for research, faculty exchange, student exchange year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	1	0

#### File Description

Number of Collaborative activities for research, faculty etc.

#### Document

[View Document](#)

#### 3.7.2 Number of linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the last five years

**Response:** 20

3.7.2.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1	6	2	7	4

#### File Description

Details of linkages with institutions/industries for internship

#### Document

[View Document](#)

#### 3.7.3 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during the last five years (only functional MoUs with ongoing activities to be considered)

**Response:** 5

3.7.3.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the last five years



2016-17	2015-16	2014-15	2013-14	2012-13
1	1	1	1	1

<b>File Description</b>	<b>Document</b>
Details of functional MoUs with institutions of national, international importance, other universities etc. during the last five years	<a href="#">View Document</a>
e-copies of the MoUs with institution/ industry/ corporate house	<a href="#">View Document</a>

NAAC

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

#### 4.1.1 The institution has adequate facilities for teaching - learning. viz., classrooms, laboratories, computing equipment, etc

##### Response:

The college has the objective of creating and enhancing the infrastructure, which provides ambience for effective teaching and learning. It consistently maintains the policy of ensuring maximum and optimum usage of the available and infrastructure. It aims at the end result of the best potential for the student to acquire all throughout the academic year.

The learning process of a student depends on the development of the curricular and co-curricular activities. The process takes place in classrooms; technology enabled learning spaces, seminar halls, tutorial, laboratories and equipment for teaching, learning and research. The extra-curricular activities such as sports, gymnasium, NSS, NCC are the part of holistic development of students personality. The students are encouraged to take part in the cultural activities through competitions such as public speaking, communication skills development, yoga and so on.

The college has **103** classrooms for both Shift I and Shift II classes of Undergraduate, Postgraduate and Research studies. These rooms are spread across different blocs of the college campus, namely, Clock Tower Building, Rathnsamy Building, Golden Jubilee Building, Science Bloc, Centenary Building, Commerce Bloc and other separate classroom blocs. The initiative for the construction of Centenary Building was undertaken by the Tamil Nadu State Agriculture Minister, Mr.Veerapandi.S.Arumugam in 2000. English Laboratory Bloc was constructed at the cost of Rs.15 lakhs under MLA Constituency Development Scheme in the academic year 2012-2013. The initiative was undertaken by the then MLA of Salem South Constituency, Mr.M.K.Selvaraju. The Government of Tamil Nadu has allocated funds for the infrastructure development under 100 Crore Project. In addition, Mr.Panneerselvam, Member of Parliament has willingly consented to aid for the improvement of infrastructure in the college.

The departments of Physics, Chemistry, Botany, Zoology, Geology, Computer Science, and Computer Applications have laboratories and necessary equipments. Major instruments are housed and planned well ahead of time and the practical classes are monitored by the parent departments.

The Administrative office and COE office are provided with computers and equipments like printer, Xerox machine, LCD projector and Scanner. Besides, each department is provided with a computer, a printer, and a LCD facility. The Department of English has one Smart Classroom. It is a part of English Language Laboratory. The Department of Computer Science too has Smart Classroom. The college has two separate lines of BSNL broad band each with the speed of 5 mbps and wi-fi facility is available for all the departments with the speed of 512 kbps. The computer Science also offers Computer Literacy Program (CLP) with 50 computers and relevant software and facilities in the CLP laboratory.

The college has two seminar halls equipped with ICT facilities in order to conduct workshops and seminars. PhD viva voce examinations are conducted all throughout the year in the seminar halls.

At present, the college Main Hostel for men has 33 rooms. It also proposes to obtain permission from the

government to run in campus women's hostel for the present academic year.

Co-operative store of the college sells all the stationery needed for staff and students below the MRP rate.

All the infrastructure and learning process are optimally utilised and monitored based on the CBCS timetable which includes inter-departmental curriculum based activities

File Description	Document
Any additional information	<a href="#">View Document</a>

#### **4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor, gymnasium, yoga centre etc.,) and cultural activities.**

##### **Response:**

The department of Physical Education caters to mandatory sports activities. Besides, it helps in building the physical and mental development through gymnasium and yoga. Since it is a government institution, the college follows the decisions taken by the College Governing Council on conducting sports events and tournaments accordingly. The college has a multipurpose play ground for athletics, football, hockey, hand ball and cricket. It has a separate court for volley ball and ball badminton games. The play ground is used to conduct regular games, mass drill and parade of NCC. Various university and district sports are conducted in the college play ground. Indoor games facilities like badminton, table tennis carom and chess are also available. Students are given training in all sports and games to take part in collegiate, inter-collegiate and the state level competitions. For the past five years, 1850 students of this college participated in various state and university level games and three students participated in the national level sports. Yoga enables the students to develop well integrated personality, ensuring strong physique, stable mind and analytical mind. Sharpened outlook and positive attitude are imbibed. This special course is offered in II B.A. English Literature Programme from the academic year 2014-2015. Till date, 240 students of UG English are benefitted. Yoga is also offered to all UG programmes as a part of Value Based Education course and 1500 students are benefitted every year. In addition to cultivating moral and ethical standards and creating awareness about physical fitness, this course is akin to Vocational Training that promotes the chances of employability. The existing facilities are optimally used by the students interested in sports and cultural activities.

File Description	Document
Any additional information	<a href="#">View Document</a>

#### **4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc**

**Response:** 3.23

## 4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 4

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	<a href="#">View Document</a>

## 4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 100

## 4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
1.72	1.43	1.33	1.31	6.95

File Description	Document
Details of budget allocation, excluding salary during the last five years	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

## 4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The General Library has implemented and installed the automation software, KOHA 16.05 Version. It plans to maintain Online Public Access Catalogue (OPAC) for online search of available books in library. The library in the current academic year will subscribe to the UGC—INFLIBNET, N-List e- resources which contain a vast number of e-journals, e-books and other online resources. N-List programme was begun in the year 2012. It was discontinued since librarian was not appointed. The college library aims to form and maintain the Digital Library after completion of library automation process and subscription of e-resources.

## 4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resource for library enrichment

Response:

The General Library is presently situated in the Clock Tower Building. It was established in the British era and is privileged to have the collection of 67607 text books and 1250 reference books, with a total of 68,857 books. Among those vast numbers of books, a few books deserve notice. It houses sufficient collection of rare books. Many of them were purchased during the late nineteenth century and early twentieth century, which are now out of print. There are approximately 200 in number. Besides, the department libraries of English, Tamil and History contain some rare books, which are out of print today.

The M.Phil dissertations and Ph.D theses of faculty and students and UG and PG student projects are available in department libraries to facilitate and encourage research.

File Description	Document
Any additional information	<a href="#">View Document</a>

#### 4.2.3 Does the institution have the following

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

Any 4 of the above

Any 3 of the above

Any 2 of the above

Any 1 of the above

**Response:** None of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc.	<a href="#">View Document</a>

#### 4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

**Response: 2.9**

4.2.4.1 Annual expenditure for purchase of books and journals year wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
2.00	2.99	3.06	5.08	1.36

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	<a href="#">View Document</a>
Audited statements of accounts	<a href="#">View Document</a>

**4.2.5 Availability of remote access to e-resources of the library**

**Response: No**

File Description	Document
Details of remote access to e-resources of the library	<a href="#">View Document</a>

**4.2.6 Percentage per day usage of library by teachers and students**

**Response: 3.76**

4.2.6.1 Number of teachers and students using library per day over last one year

Response: 200

File Description	Document
Details of library usage by teachers and students	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 4.3 IT Infrastructure

**4.3.1 Institution frequently updates its IT facilities including Wi-Fi**

**Response:**

Every year fund is allocated for maintenance and updates of IT facilities. Each department is provided with computers, printers and photocopiers. Wi-Fi connectivity is available for all the departments with the speed

of 512 kbps. The computer Science Department uses the Stationery Fund for the maintenance of computers. CLP (Computer Literacy Programme) course exposes all the Undergraduate students, the concepts of IT in a systematic way and make them computer literate person, by which the student can pursue their professional goals.

#### 4.3.2 Student - Computer ratio

**Response:** 28.85

File Description	Document
Student - Computer ratio	<a href="#">View Document</a>

#### 4.3.3 Available bandwidth of internet connection in the Institution (Lease line )

<5 MBPS

5 MBPS - 20 MBPS

20 MBPS - 35 MBPS

35 MBPS - 50 MBPS

**Response:** 5 MBPS - 20 MBPS

File Description	Document
Details of available bandwidth of internet connection in the Institution	<a href="#">View Document</a>

#### 4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

**Response:** No

File Description	Document
Any additional information	<a href="#">View Document</a>
Facilities for e-content development such as Media Centre, Recording facility,LCS	<a href="#">View Document</a>
Link to photographs	<a href="#">View Document</a>

## 4.4 Maintenance of Campus Infrastructure

### 4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

**Response:** 100

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
1.72	1.43	1.33	1.31	6.95

#### File Description

#### Document

Details about assigned budget and expenditure on physical facilities and academic facilities

[View Document](#)

### 4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**Response:**

The college has the well established system of maintaining various infrastructure and learning processes. The classrooms, laboratories, computers, library and sports facilities are made available for all the students, who seek admission through the admission counselling. To improve equity in higher education, the college provides adequate opportunity to socially deprived communities such as women, minorities, SCs/STs/OBCs and differently-abled persons. The college aims to correct regional imbalances in access to higher education.

The non-salary budget is allocated under various needs and requirements for the maintenance of the laboratories and classrooms. The maintenance and the cleaning of the classrooms and the laboratories are done with the efforts of the non-teaching staff. The college has adequate number of the computers with internet connections and the utility softwares, which are distributed in various areas such as office, laboratories, library and the departments. All students and staff have equal opportunity to use those facilities as per the rules and the policies of the institution. The computer literacy program is conducted for students and as the separate lab with 50 computers is maintained by the Computer Science department. The library is provided with computer and library automation software. The ICT Smart Class Rooms and the related systems, CCTV cameras and college website are maintained regularly by the computer science department and the expenditure is made from the budget gained by college from different sources (Plan, Non-Plan &UGC).

A budget provision for the library maintenance is made by the college governing council. The Physical Education department of the college is meritorious. The facilities in the Physical Education Department are used by student and staff. It has created a congenial atmosphere to facilitate research and innovation. The college also integrates the skill development programmes for students from the government



organisations like TANSCHER, RUSA through optimum interventions.

NAAC

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

**Response:** 76.59

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
4115	4068	3879	3812	3650

File Description	Document
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	<a href="#">View Document</a>
Upload self attested letter with the list of students sanctioned scholarships	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

**Response:** 4.3

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
225	218	232	216	205

File Description	Document
Number of students benefited by scholarships and freeships besides government schemes in last 5 years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**5.1.3 Number of capability enhancement and development schemes –**

- 1.Guidance for competitive examinations
- 2.Career Counselling
- 3.Soft skill development
- 4.Remedial coaching
- 5.Language lab
- 6.Bridge courses
- 7.Yoga and Meditation
- 8.Personal Counselling

7 or more of the above

Any 6 of the above

Any 5 of the above

Any 4 of the above

**Response:** 7 or more of the above

File Description	Document
Any additional information	<a href="#">View Document</a>
Details of capability enhancement and development schemes	<a href="#">View Document</a>
Link to Institutional website	<a href="#">View Document</a>

**5.1.4 Average percentage of students benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years**

**Response:** 3.8

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
636	27	168	61	90

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

**Response:** 41.76

#### 5.1.5.1 Number of students attending VET year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1688	1884	1524	1990	3579

File Description	Document
Details of of students benefited by Vocational Education and Training (VET)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

**Response:** Yes

File Description	Document
Details of student grievances including sexual harassment and ragging cases	<a href="#">View Document</a>
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 5.2 Student Progression

### 5.2.1 Average percentage of placement of outgoing students during the last five years

**Response:** 7.92

## 5.2.1.1 Number of outgoing students placed year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
99	99	82	70	99

File Description	Document
Any additional information	<a href="#">View Document</a>
Details of student placement during the last five years	<a href="#">View Document</a>
Self attested list of students placed	<a href="#">View Document</a>

## 5.2.2 Percentage of student progression to higher education (previous graduating batch)

**Response:** 27.05

## 5.2.2.1 Number of outgoing students progressing to higher education

Response: 336

File Description	Document
Details of student progression to higher education	<a href="#">View Document</a>
Upload supporting data for student/alumni	<a href="#">View Document</a>

## 5.2.3 Average percentage of students qualifying in state/ national/ international level examinations during the last five years (eg: NET/SLET/GATE/GMAT/CAT, GRE/TOFEL/Civil Services/State government examinations)

**Response:** 40.04

## 5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/SLET/GATE/GMAT/CAT, GRE/TOFEL/Civil Services/State government examinations) year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
49	13	32	13	40

## 5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: NET/SLET/GATE/GMAT/CAT, GRE/TOFEL/Civil Services/State government examinations) year wise

during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
331	27	89	61	50

File Description	Document
Upload supporting data for the same	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Number of students qualifying in state/ national/ international level examinations during the last five years	<a href="#">View Document</a>

### 5.3 Student Participation and Activities

**5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) during the last five years**

**Response:** 637

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
134	163	127	119	94

File Description	Document
e-copies of award letters and certificates	<a href="#">View Document</a>
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution**

**Response:**

STUDENT COUNCIL Our college is having an active student council. Advisory Committees appointed for the various associations comprising the following members: 1. Principal 2. Programme Officer-in-Charge (for Department) 3. Student Office Bearers (Department wise) A. Student President (1 Male Student + 1 Female Student) – III Year PG B. Student Secretary (1 Male Student + 1 Female Student) – III Year UG C. Student Treasurer (1 Male + 1 Female Student) – II Year PG/UG The overall function of each Advisory Committee of the various co-curricular programmes such as NSS, NCC and YRC and Students Union, Arts and Cultural Associations at the college level is to advise on the various activities of associations based on the immediate and urgent needs of the students and the community. It should meet regularly at least four times during the year. Records and registers shall be maintained, updated and submitted every year. The following list of Records and Registers are maintained by the Department Associations duly signed by the Committee members. 1. File for Enrolment of New Office Bearers (Every year) and Events/Activities conducted details 2. Cash Register 3. Stock Register (Consumable & Non-Consumable) 4. Register for Meeting Circular and Minutes of Meetings ? III. Duties and responsibilities of different Clubs of Co-Curricular Programmes and Associations Programme Officers-in-Charge: The Programme Officer is expected 1. To motivate the student youth to understand the values and philosophy of the association. The overall functions of the Programme officer are to help the students to plan, implement and evaluate the activities of the association under his/her charge and give proper guidance and directions to the student volunteers. 2. To take custody of the various registers and hand it over to the next officer on completion of tenure. 3. To supervise the nomination of students to the Students Committee in each association. Student President (From the PG Final Year) 1. To assist the Principal and the Programme Officers-in-Charge in areas such as student welfare, discipline. 2. To uphold the values and ethics in the conduct of the affairs of the association in holding events, inviting resource persons and handling financial transactions, if any, in co-ordination with the Programme Officer-in-Charge and the Principal. 3. To encourage and motivate participation by students interested in specific club activities and co-curricular activities such as NSS, NCC, and YRC etc. 4. To ensure proper maintenance of registers 5. To liaison between students and the Programme Officer 6. To plan, organize and successfully implement events and activities for the year 7. To conduct the Fresher's Day, Fresher's Day, Students Association Day, Independence Day and Republic Day. Student Secretary(From the UG Third Year) • To assist student chairpersons in the activities of the association • To record and submit all data related to the activities • To maintain and update all registers of the association IV. Procedure for Nomination of Student members in Student Bodies An overall list of students eligible to be nominated for each co-curricular programme and club /association in each department may be drawn by the Heads of Departments. From the list of eligible students, two students ( 1 Male + 1 Female Student) from each department interested in a particular activity may be nominated by the faculty, final year students and third year students of each department during class committee meetings to become members of the Executive Committees based on the eligibility criteria given below. From among the members of the Executive Committees, one Male, one Female student may be nominated by the Principal, and the Executive Committee for each association and Co-curricular activities. Each department students shall hold the position for a period of one year in a round robin method, thereby giving the opportunity to students of all departments to develop leadership qualities. All nominated students shall abide by the duties and responsibilities presented above. V. Eligibility Criteria The nominated student shall in no event have any academic arrears in the year of nomination. However, caution is to be taken to ensure that class toppers alone are not automatically nominated. The nominee shall have attained the minimum percentage of attendance as prescribed by the university or 75% attendance, whichever is higher. The nominee shall not have a previous criminal record, that is to say he/she shall not have been tried and/or convicted of any criminal offence or misdemeanor. The nominee shall also not have been subjected to any disciplinary action by the department or the institution. The student nominated shall

be a regular, full time student of the institution. That is to say that all eligible nominees shall be enrolled in a full time course. The representative body so elected shall only comprise of regular students on the rolls of the institution. No person, who is not a student on the rolls of the institution, shall be permitted to take part in the nomination process in any capacity. Any person violating this rule shall be subject to disciplinary proceedings.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 5.3.3 Average number of sports and cultural activities / competitions organised at the institution level per year

**Response:** 25.8

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
28	30	29	22	20

File Description	Document
Any additional information	<a href="#">View Document</a>
Report of the event	<a href="#">View Document</a>
Number of sports and cultural activities / competitions organised per year	<a href="#">View Document</a>

## 5.4 Alumni Engagement

**5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years**

**Response:**

The Alumni Association of Govt.Arts College, Salem-7 was registered under the name “Munnal Manavargal Sangam’ (Old Students Association, shortly named OSA), on 07.05.2008, with the registered number 61/2008. It started functioning since that time onwards. The mission of the alumni association is to promote Government Arts College(Autonomous) Salem-7 as an institution of academic excellence by strengthening the ties of goodwill and communication amidst the Institute, its alumni and the present



students, and by maintaining a holistic rapport to serve their needs. The Objectives of Alumni Association are:

- To keep a roster of all Alumni of college and establish a lifelong relationship with the Alumni.
- Maintaining the updated and current information of all Alumni.
- To encourage, foster and promote close relations among the alumni of this prestigious centenary old institution.
- To promote a sustained sense of belonging to the Alma Mater among the Alumni by being in regular contact with all the members.
- To provide and disseminate information regarding their Alma Mater, its graduates, faculties and students to the Alumni.
- To motivate the Alumni who have recently completed their courses of study at the institution and to keep them engaged in productive pursuits useful to the society.
- To provide a forum for the Alumni for exchange of ideas on academic, cultural and social issues of the day by organizing and coordinating reunion activities of the Alumni
- To sensitize the alumni to acknowledge their gratitude to their Alma Mater.
- The Alumni Association achieves these objectives by staging an annual programme of events and reunions. The old students have been contributing to the growth and development of the college by supporting their departments directly. ? They are as follows:

Sl. No.	Departments	Equipments	Contributed	Value
1.	Chemistry	2 Computers, 1 Printer	Rs.60,000	and Rs.12,000
2.	Computer Applications	WI-FI Hotspot, 2 Almirah	Rs.2,100	and Rs.12,000
3.	Geology	1 Steel Bureau, 40 Books	sRs.10,000	Rs.10,000
4.	Maths	3 Wall Clocks 1 Wallmart Clock	2 Laminated photos of Scientists	Rs.2,500 Rs.2,000 -
5.	English	1 Notice Board 1 Steel Bureau	Rs.3,000	Rs.10,000
6.	Co-Operation	1 Induction Stove 1 Steel Rack	3 Wall Clocks 1 Notice Board	Rs.2,500 Rs.3,000 Rs.2,000 Rs.3,000
7.	Tamil	15 Laminated Leaders Phots 1 Wall Clock	18 Steel Bureaus 1 Mike Set -	Rs.2,000 Rs.1,80,000 Rs.10,000
8.	Commerce	5 Steel Bureaus 1 Podium	Rs.50,000	Rs.10,000

Besides, the old students of Co-Operation Department helped in the financial assistance to the whitewashing of the whole department during the academic year 2013.-2014. The OSA had given away the prizes to the rank holders during the University Convocation Function in 2013. It also involves itself in the tree plantation programmes, conducted annually. In short, the OSA has been active all through all these years since its inception for the development of the institution. We maintained alumni Face to Face visit registers with our current students. Whenever a alumni visits department, there is a face to face meeting arranged with students and the placement oriented discussions and latest technologies were delivered by the Alumni students to update their knowledge and experience. In our college, common alumni meeting are arranged yearly once. But if the department is willing to conduct an alumni meeting, department wise alumni meetings also conducted. Dr. Subramaniam of Chemistry Head of the department took initiatives to start an alumni association in our college. As he is retired, Currently Dr. G. Senthilkumar of Chemistry department is acting as College Alumni Coordinator.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

#### 5.4.2 Alumni contribution during the last five years (Amount in rupees)

<2 Lakhs

2 Lakhs - 5 Lakhs

5 Lakhs - 10 Lakhs

**10Lakhs - 15 Lakhs****Response:** 2 Lakhs - 5 Lakhs

<b>File Description</b>	<b>Document</b>
Any additional information	<a href="#">View Document</a>
Alumni association audited statements	<a href="#">View Document</a>

**5.4.3 Number of Alumni Association / Chapters meetings held during the last five years****Response:** 10

## 5.4.3.1 Number of Alumni Association /Chapters meetings held year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
2	2	2	2	2

<b>File Description</b>	<b>Document</b>
Report of the event	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Number of Alumni Association / Chapters meetings conducted during the last five years.	<a href="#">View Document</a>

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

##### Response:

##### Nature of Governance

The College being a Government institution is controlled by the Directorate of Collegiate Education under the Government of Tamil Nadu. The DCE regularly updates its websites with necessary information regarding Government's programs for ensuring quality in higher education and plan of action to be implemented by the institution. The Principal collects necessary information directly from the DCE and organises activities as per the requirements and implement them effectively at the institutional level.

The council of the college, consisting of the Principal and Heads of the Department discusses issues related to curriculum, student welfare and promotion of resource mobilisation, infrastructure and maintenance of campus facilities, faculty improvement and other emerging crisis in the council meetings and pass the resolutions for further action.

##### Perspective plans

The college has specific plans and strategy of development in its academic and administrative units to improve the overall quality of the institution.

##### 1. Development plan for teaching and learning:

Providing diverse opportunities such as access to internet by creating Wi-Fi facilities in the campus

##### 2. Research and Development:

At present 10 Departments offer PhD and 11 Departments offer M.Phil degree. Research and Development cell encourages the staff and scholars to apply for major and minor projects by availing funds from external agencies and publish their research works in the reputed journals at national and international levels.

##### 3. Community engagement:

- Through the extension activities organized by NSS, NCC, YRC and RRC students interact with the community and are thus sensitized to the world beyond the safe walls of the institution.
- The college caters primarily to the economically under privileged sections. To uplift the under privileged community at large the college imparts holistic education to the young men and women, of the lower rung of the society.
- With the Government assistance the college provides free tuition, scholarships, free bus pass, career guidance and employment services.

##### Participation of Teachers in Decision Making Bodies:

The college always promotes a culture of participative management to ensure transparency both in academic and administration. The academic council comprises the Principal, Heads of the Departments and the Controller of the Examinations headed by the Principal. All decisions are taken in the council meetings by adopting resolutions after deliberate discussions in all matters in the best interest of the institution. The Heads of the Departments conduct periodic meetings with the faculty members and their suggestions are carried out to the council. This ensures participation of every faculty member in the academic and administrative matters of the college.

Periyar University offers membership in Academic Council, Senate, Syndicate, Board of Studies, Flying

Squad and Affiliation Inspection Committee.

### **6.1.2 The institution practices decentralization and participative management**

#### **Response:**

#### 6.1.2 The institution practices de-centralization and participative management

The college has a functionally de-centralized organizational matrix with the strict adherence to the principle of collective responsibility. It enables the institution to delegate authority and provides optional autonomy to various segments in the institution.

De-Centralized Governance system is implemented through various representative committees and statutory bodies such as:

- Governing body
- Academic council
- Board of studies
- Finance committee
- Discipline committee
  
- Research and Development Cell
- Library committee
- Admission Committee
- Calendar preparation committee
- Purchase committee
- PTA Executive Committee
- IQAC

All the committees work independently following their own methods and procedures for the completion of the assigned work under the guidance of the Principal. The administrative is decentralised for all academic activities. This paves way for the sharing of duties and responsibilities, binding all stakeholders in a positive interaction and building good human relation. All the faculty members have been given the autonomy to prepare and send the proposals to the funding agencies like UGC, DST, CSIR, TANSCH and ICSSR.

## **6.2 Strategy Development and Deployment**

### **6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution**

#### **Response:**

Perspective / Strategic plan and Deployment documents are available in the institution. Excellence at all levels is a prime concern. The Institution's perspective plan may be considered as a dynamic rolling plan

that continuously evolves according to the academic and administrative requirements of the institution and the services it provides.

For instance, part of the perspective plan was to introduce UG and PG courses, as well as to establish research centre. In the case of UG and PG courses proposals were sent to the university and successfully accomplished.

New programmes introduced:

UG	PG
BA – Political Science	M.Sc – Zoology
BA – Public Administration	M.Sc – Geography

Research centre has been established in Zoology and Physics departments.

With our expanding curriculum and student population, it is natural that there are increasing demands for infrastructure augmentation and up-gradation. The following proposals were initiated and achieved during the last four years.

1. Construction of new block which houses English staff room, Department library, Language lab and Political Science staff room.
2. Computers sanctioned to all departments.
3. Purchased tables and chairs for both students and staff.
4. Drinking water provision for the students by installing RO Units.
5. Construction of new toilets for staff.
6. Campus cleaning using JCP.
7. Tree sapling plantation to increase Green Coverage.
8. Installation of CCTV
9. Automation of Admission related works.
10. Automation of examination process.
11. To Foster global competency among the learners Soft Skill Centre is established in the Department of English.
12. To enable the employability skill of the students Vocational Training is provided through RUSA.
13. TANSCHÉ initiated CLIL syllabus is incorporated in the Foundation English Course.

### **6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism**

#### **Response:**

The Principal, the Academic and Administrative Heads, Teaching and Non-Teaching staff work together for the effective functioning of the college as given below.

Academic Council:

The Principal is the chairperson and all the Heads of the Departments are members in this Council. All the decisions are finalised in this council pertaining to academic and administrative affairs.

Statutory Bodies:

The college ensures that all positions in its various statutory bodies namely Academic Council, Governing body and finance committee are filled and meetings are conducted at regular intervals.

Service Rules and Procedures:

As the institution is run by Tamil Nadu Government the service rules and procedures for Tamil Nadu

Government Employees is applicable to the Teaching and Non-Teaching Staff Members.

Recruitment: The process of recruitment for teaching faculty is done by the Government through TRB. Guest lectures are appointed by the Government for the existing vacancies.

Non-Teaching staff are recruited via employment exchange. Support staff are appointed through PTA.

Promotional Policies:

Use of Technology: The distribution of free laptops to the UG students by the Government has made them conversant with the latest technology. Students are encouraged to use laptops for assignments, seminars and projects.

- To promote research ambience in the campus the college provides all necessary support for research activities by organising seminars/workshops and paper presentation at National and International levels.
- Grievance Redressal Mechanism: The College ensures that grievances / complaints received from students and staff are promptly attended and resolved effectively. A complaint box is placed outside the Principal's office. To promote better stakeholder relationship the letters from the complaint box are collected, analysed and redressed by the Principal and the senior faculty members. The college also follows an open door policy which allows the stakeholder to represent their problems directly to the Principal according to their convenience. Grievances are addressed and amended promptly.

File Description	Document
Any additional information	<a href="#">View Document</a>

### 6.2.3 Implementation of e-governance in areas of operation

**1.Planning and Development**

**2.Administration**

**3.Finance and Accounts**

**4.Student Admission and Support**

**5.Examination**

**All 5 of the above**

**Any 4 of the above**

**Any 3 of the above**

**Any 2 of the above**

**Response:** Any 3 of the above

File Description	Document
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	<a href="#">View Document</a>

#### **6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions**

##### **Response:**

The college Admission committee resolved to introduce automation of the admission process and was successfully implemented.

Another initiative undertaken was automation of pay related details in the office. ECS software is installed and e-pay bill transactions are enabled.

Research and Development Cell: To provide Internet connectivity was aimed and Wi Fi facility is extended to all departments. To conduct seminars, conferences and workshops to promote research activities and was successfully accomplished.

To improve the employability skill of the students conduct soft skills training sponsored by TANSCHER and all final year UG students of Shift -I were provided soft skills training.

To conduct free SET/NET coaching class and classes were conducted for PG & Research scholars.

Women Empowerment Cell planned to provide counselling on health and hygiene to girl students and was organised.

Discipline committee suggested installation of surveillance camera to maintain discipline and avert untoward incidents. Surveillance camera is installed in the campus.

Examination cell sowed the seed for automation of Examination cell and is accomplished.

Library Committed suggested establishment of digital library and subscription of e-journals which are under process.

Anti Ragging committee is actively involved in maintaining Ragging free campus.

To provide clean drinking water ,RO system is installed.

### **6.3 Faculty Empowerment Strategies**

#### **6.3.1 The institution has effective welfare measures for teaching and non-teaching staff**

##### **Response:**

The welfare schemes available to both teaching and non-teaching staff are those that have been extended by the Government of Tamil Nadu only. Common Welfare Schemes available for both teaching and non-teaching staff are

- GPF
- CPS
- Government Loan facilities for buying/building of houses and purchase of vehicles
- Medical Allowance and House Rent Allowances are mandatory
- Chief Minister's Health Insurance Scheme
- Sanctioning of leave is done by adhering to the norms formulated by the Government – 12 days of casual leave and 3 days of restricted / religious holidays
- Medical leave
- Earned leave as per Government Norms
- Maternity leave

- The sons and daughters of Government employees who pass away while in service are employed in Government service on compassionate ground.
- OD to attend Workshops / Seminars / Conferences / act as resource person / TNPSC Examination Evaluation Work.
- Employee's Co-operative thrift society is functioning where teaching and non-teaching staff can avail loan
- Festival advance

### 6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years

**Response:** 0.16

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	1	1	0

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc. during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

**Response:** 0.8

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1	0	3	0	0



File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	<a href="#">View Document</a>

### 6.3.4 Average percentage of teachers attending professional development programmes viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programme during the last five years

**Response:** 24.59

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
90	35	89	27	65

File Description	Document
Details of teachers attending professional development programs during the last five years	<a href="#">View Document</a>

### 6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

**Response:**

A self-appraisal form is prepared by the members of faculty to assess their research and teaching performance. It is forwarded to the authority. Based on this appraisal, career advancement like AGP is given to the members of the faculty. Verbal feedback taken by the Principal when she visits classes, reports from the Heads of the Department and reports from tutor-in-charge help in appraisal of activities.

Feedback about the faculty members is collected by the Heads of the Department and given to the faculty members. The feedback received after any programme, academic or extracurricular, is also discussed with the staff-in-charge and suggestions for improvement are given by the Principal. Parents provide feedback about matters concerning academics, infrastructure and office services when they meet the class/subject teachers and/or the Principal.

The IQAC collects feedback from the students on the aspects of curriculum, teaching methods and institutional performance. If any problem is identified steps are taken to improve the performance of the academy.

## 6.4 Financial Management and Resource Mobilization

### 6.4.1 Institution conducts internal and external financial audits regularly

#### Response:

The Institution being a Grade I College the internal audit is conducted by the Head of the Department i.e. Director of Collegiate Education and External Audit is conducted by the Accountant General.

Finance committee comprising i) Principal ii) RJD iii) Senior faculty and iv) Controller of Examinations shoulder the responsibility of allotment of UGC/State/Exam fee for various purposes after getting justification from the department and audit the expenditure met out by the departments. Utilization certificate and Audit Reports are sent to UGC promptly on time.

Being a Government College the Government allots the amount under various heads for every financial year. The expenditure bills are presented to the Principal and the amount is paid to the concerned parties by issuing cheques. Exam Fees collected from students are deposited in the Union Bank.

Accounts are audited regularly every year by the Accountant General. Every month the accounts are reconciled with treasury figures. The objections are rectified and audit queries are satisfied.

### 6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III)

#### Response: 45

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	45

#### File Description

#### Document

Details of Funds / Grants received from non-government bodies during the last five years

[View Document](#)

### 6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

#### Response:

The Institution is managed by the Government of Tamil Nadu. All the recurring expenditures are borne by the Government agencies. The UGC extends financial support for various academic developmental activities and the welfare of the students.

The College receives funds from UGC, RUSA, and The Government of Tamil Nadu, MLA of the

Constituency, MP of the Constituency and PTA. The Principal and the Bursar monitor the effective and efficient use of available resources by following the Government policy. Funds from these resources are audited regularly and statements are properly submitted.

## 6.5 Internal Quality Assurance System

### 6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

#### Response:

#### Two Examples of Best Practices of IQAC

The IQAC plays a crucial role in connecting and coordinating the various bodies in the Institute especially in the matters related to the teaching-learning process in the Institute. It functions as an umbrella organ engaging and interacting with all other systems in materializing its goals and objectives.

- Automation of Admission and Examination processes was suggested by the IQAC and had been successfully implemented.

Automation of admission process has made the enrollment and admission of students easy. It saves money, time and resources. The academic and administrative processes are made hassle free. The manual and laborious tasks are done away with. The data could be easily accessed from anywhere. All documents and files remain safe, secure and confidential. The entire recruitment process from initial inquiry to enrollment and registration is easily managed. The instantaneous access to data has helped to convert applicants to prospective students. The students are provided with clear and transparent information about the selection of the students. The college is promoting green and sustainable processes.

Automation of Examination cell has lessened the most important drawbacks of manual system and has enhanced speed, precision and simplicity. The centralized system has made it more accessible and convenient for both students and staff. The tedious task of result analysis is made easy. It has led to increase in work rate and efficiency and has reduced confusion. The mark sheets are issued with the photographs of the students. The hall tickets provide details of time table, seat allocation and attendance percentage. OMR sheets are provided to furnish internal assessment marks and End semester examination marks which has significantly reduced chances of typographical and manual errors. Student details, classwise and subjectwise galley report, percentage reports and arrear reports are generated. Further results are published within 12 days after the completion of the valuation of the last board.

- Updated the website to make it more attractive, informative and user-friendly.

### 6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

#### Response:

The college annually publishes a Handbook cum Academic calendar containing the relevant information regarding the teaching-learning schedule, holidays, dates of internal examinations, question paper pattern,

papers offered under Non Major Elective, various scholarships, fee structure and other reforms.

At the commencement of the academic year, the college prepares the general teaching schedule. The individual departments prepare their weekly time table evenly distributing the teaching hours among the staff.

The college has elaborate and extensive mechanisms for reviewing the teaching- learning process. These are operated at different levels.

At the institutional level weekly academic meetings are conducted to monitor the adherence of the academic calendar, course plan and review of teaching-learning activities. At monthly faculty council meetings Heads of the Departments present the reports. The reports present the planning, scheduling, implementing and reviewing of various teaching-learning activities such as tutorials, mentoring assignments, internal tests, feedback to slow learners etc.

At the Departmental level, monthly faculty meetings are organised to plan, schedule and review department activities pertaining to teaching-learning.

At the faculty level, members receive feedback from the students. The assessment of the student's needs enables quality improvement of the Institutional practices.

### 6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

**Response:** 7.6

#### 6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
10	10	10	3	5

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 6.5.4 Quality assurance initiatives of the institution include

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements**
- 2.Academic Administrative Audit (AAA) and initiation of follow up action**
- 3.Participation in NIRF**
- 4.ISO Certification**
- 5.NBA or any other quality audit**

**Any 4 of the above**

**Any 3 of the above**

**Any 2 of the above**

**Any 1 of the above**

**Response:** Any 2 of the above

<b>File Description</b>	<b>Document</b>
Details of Quality assurance initiatives of the institution	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
e-copies of the accreditations and certifications	<a href="#">View Document</a>

#### **6.5.5 Incremental improvements made during the preceding five years (in case of first cycle) Post accreditation quality initiatives (second and subsequent cycles)**

##### **Response:**

Post accreditation quality initiatives:

- Curricular Aspects :To improve the EQ (emotional quotient) level of the young minds entering the college premises 'Value Education' paper is introduced for the first year students of all Under Graduate programmes in the first semester. To instil environment consciousness among the learners 'Environmental Studies' paper is offered for the first year UG students in the second semester.
- Teaching Learning Evaluation: The college increased the support system for teaching learning by providing ICT friendly campus.16 LCD projectors are provided to departments. The staff rooms have been equipped with computers with internet facility, a printer and photocopier in addition to Wi-Fi facility.
- Number of teachers with Ph.D and M.Phil as highest education qualification has increased from significantly. Many Staff members are pursuing their Ph.ds in their respective area of study.
- Many teachers have attended refresher/orientation/ short term courses from 2012 - 2017
- New UG programmes like B.A Political Science and B.A Public Administration have been introduced. At PG level M.Sc Zoology and M.sc Geography have been started.
- Efforts have been undertaken to improve the feedback system to evaluate teaching learning processes. Accordingly the college collects feedback from students on teaching methods adopted by all teachers.
- Feedback is collected on seminars / workshops/ conferences organized by various departments.

Research, Consultancy and Extension

- The college has got approval for establishing research centres in physics and zoology departments.
- The college has organized many National and international seminars / conferences
- Many of our faculty members have attended National / Internal conferences and have presented papers. They have published papers in peer reviewed journals, with impact factor and listed in data base. The rest are in ISSN/ISBN journals.
- To enhance the learning process, the college has adopted a policy of inviting eminent academicians from different fields to share their expertise. The departments have invited around 30 guest lecturers

annually.

- Since research is of primary importance, funds have been garnered from different sources. With UGC Fund seminars and conferences were organized,. Tamil Department organized a ten day workshop in tie up with Centre for Classical Languages.
- UGC minor projects have been completed and some of the projects are in the process of completion.
- Students are motivated to apply for TANSICHE sponsored project work and some have completed the projects.
- As part of our institutional social responsibility our students involved themselves in the desilting of the lakes in Salem district.

#### Infrastructure and Learning Resources

- As part of our growth process, Classrooms have been renovated.
- New block has been constructed which houses English Department staff Room Language Lab, Department Library and Political Science Department staff room.
- Initiatives are undertaken to establish Digital Library and subscribe e-journals.
- Our computer facilities have more than doubled in the last five years.
- To enhance security CCTV cameras have been installed.
- LCD projectors have been sanctioned to 16 departments.
- To provide potable drinking water, two RO systems have been installed near Chemistry and Physics Departments with a capacity of 500 and 300 litres respectively.

#### Student Support and Progression:

- The Government provides scholarship to BC, MBC, SC/ST students hailing from economically under privileged families.
- Career guidance and Placement cell provides details about "on campus" and "off campus" job fair.
- To enable the employability skill of the students RUSA sponsored industrial training was provided to Final year undergraduate students. 826 students were the beneficiaries.
- To groom the graduates for the global era TANSICHE initiated Soft Skill Centre was established in the Department of English in 2016-2017. All final year students of first shift was given training.

#### Governance, Leadership and management:

IQAC maps out the plan for issues related to academic and administration, implementation, reviews evaluation and accordingly revisions are carried out. Principal, Controller of Examinations and External Experts contribute to the discussion.

#### Best practices:

- Rain water harvesting in the main block. As the campus has a wider non-paved area the rain water is directly absorbed which increases the ground water level.
- Plantation of saplings to increase green coverage. The trees are never uprooted.
- Segregation of degradable and non degradable waste.
- Ragging free campus.
- To ensure safety, convenience and security surveillance camera has been installed.

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

**Response:** 7

##### 7.1.1.1 Number of gender equity promotion programs organized by the institution year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
2	1	1	2	1

#### File Description

List of gender equity promotion programs organized by the institution

#### Document

[View Document](#)

#### 7.1.2 Institution shows gender sensitivity in providing facilities such as

- a) Safety and Security
- b) Counselling
- c) Common Room

**Response:**

Safety and security measures are given topmost priority both for male and female students. The institution has installed CC(Close circuit cameras at important places in the campus to monitor the activities going inside the campus. The college discipline committee formatted renders regular and active service which ensures the safety and security of the college. In council meetings discipline is discussed and opinions sought. The IQAC frames the disciplinary measures to be taken in the college and frames different cells for the overall safety and security of the institution with the Principal as the chairman. There are night watchmen who guard the college campus in shifts. The safety of the vehicles, motorcycles of the students and staffs are keenly monitored. The institution remains in close contact with the police administration and civil administration pertaining to the safety and security of the members of the institution. There is a girl's common room in which the girls utilize it for their privacy. It includes basic amenities too.

#### 7.1.3 Percentage of annual power requirement of the Institution met by the renewable energy sources

**Response:** 0

7.1.3.1 Annual power requirement met by renewable energy sources (in KWH)

**File Description**

**Document**

Details of power requirement of the Institution met by renewable energy sources

[View Document](#)

**7.1.4 Percentage of annual lighting power requirements met through LED bulbs**

**Response:** 99.89

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 246

**File Description**

**Document**

Details of lighting power requirements met through LED bulbs

[View Document](#)

**7.1.5 Waste Management steps including:**

- **Solid waste management**
- **Liquid waste management**
- **E-waste management**

**Response:**

**Solid Waste Management** has become one of the biggest problems that we face today. Vermicomposting is the better option to tackle this problem. Vermicomposting is the process of conversion of organic wastes by earthworms to valuable humus like material which is used as a natural soil conditioner. Vermicomposting is environment friendly and cost effective technique for solid waste management. Vermicomposting serves two main purposes for the welfare of humans as it helps in the degradation of solid waste and the cast produced during this process is used as a natural fertilizer. Instead of using conventional composting method to dispose the organic waste, other alternative method which is vermicomposting method can be used for the disposal of the waste. The enzymatic and microbial activities that occur during vermicomposting process by worms give a better end product than using the conventional composting. Vermicomposting or vermiculture is an eco-friendly process whereby worms are used to breakdown the organic waste into soil and humus known as vermicompost or earthworm compost. Mrs. P. Vasanthi, Associate professor of Zoology(Principal Investigator) completed UGC funded Minor Research Project on “ Implementation of Vermicomposting unit “in 2012-13. The sanctioned amount for the project was Rs.1,28,308. The solid waste collected in our campus is used effectively, converted into vermicompost, which is used as an organic manure for our campus trees and plants.This vermicompost is also given to local farmers free of cost.

**Liquid Waste Management** Most of the chemicals such sulphuric acid, hydrochloric acid, nitric acid, sodium hydroxide, potassium hydroxide etc., present in this waste water are collected in containers and



then treated for Recycling process. Disposal of waste waters from chemistry laboratory is an important issue. Activated carbon (from waste oil residue) filtration technique is based on the adsorption of various cations and anions. This method is effective in removing metal ions, chlorine, fluorine or radon from laboratory waste water. The adsorption efficiency depends on the nature of activated carbon used, the water composition, and operating parameters. There are many types of activated carbon filters that can be designed for household, community and industry requirements. Recycling and Activated carbon units are used to remove chemical materials from laboratory and then passed to drainage.

### **7.1.6 Rain water harvesting structures and utilization in the campus**

#### **Response:**

The Rain Water Harvesting movement launched in 2001 was the brainchild of the Honorable Chief Minister. It has had a tremendous impact in recharging the groundwater table all over Tamil Nadu. Amendments made to Section 215 (a) of the Tamil Nadu District Municipalities Act, 1920 and Building Rules 1973, have made it mandatory to provide RWH structures in all new buildings. To consolidate the gains, various measures have been taken up for rejuvenation of RWH structures created already in both public and private buildings, besides creating new ones.

**As per the Government order, all the blocks in the campus have roof top rain water harvesting structure. Our College has 50% open area and having gradient towards east. So, naturally all the rain water is drained and collected in the pits dug in the eastern side of the college to augment groundwater level.**

To create awareness in the minds of the students the department of Geology exclusively conducted programmes related to Rain water. The students of Geology, interested students from other departments and general public participated in these programmes and were benefitted.

- **UGC Funded National Level Workshop on Advances In Ground Water Exploration (AINGE-2015) Organised by Department of Geology, Government Arts College (Autonomous)-Salem -7 on 30th January, 2015.**

The special invitee Dr. S. V. Govindaraju a retired Geoscientist, academician and administrator felicitated the workshop and the sessions on its importance and invited the participants to spread the knowledge acquired by them through the workshop to the benefit of the society. The special address by the chief guest, Dr. P. Thangaraju was studded with his experience on the field and his lucid and straight verbal deliveries were The Workshop Manual and the CD of the Manual were released by our Principal and was

received by the Convener.

### 7.1.7 Green Practices

- Students, staff using
  - a) Bicycles
  - b) Public Transport
  - c) Pedestrian friendly roads
- Plastic-free campus
- Paperless office
- Green landscaping with trees and plants

#### Response:

As most of the students hail from an economically low background they own bicycles for commuting. Even those bicycles have been given under the free scheme by the Tamilnadu government. The students who hail from remote areas commute through government buses for which the government provides free bus passes. The roads inside the campus are well paved and pedestrian friendly, for the cars and vehicles are parked in the respective places duly allotted to them. The college is polythene free. It is aiming to make it Plastic free too. Efforts have been taken to make a Paperfree Office. Green landscaping with varieties of trees and plants and birds during seasons enhance the aesthetic environmental landscape of this century old institution. The department of botany maintains a herbal garden and the department of zoology preserves the the fauna of the college.

### 7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

**Response:** 0

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year wise during the last five years(INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	<a href="#">View Document</a>

**7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:**

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

**Response:** C. At least 4 of the above

File Description	Document
Resources available in the institution for Divyangjan	<a href="#">View Document</a>
link to photos and videos of facilities for Divyangjan	<a href="#">View Document</a>

**7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years**

**Response:** 25

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
10	15	0	0	0

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	<a href="#">View Document</a>

**7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)****Response:** 27

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
5	7	6	6	3

**File Description****Document**

Details of initiatives taken to engage with local community during the last five years

[View Document](#)**7.1.12****Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff****Response:** Yes**File Description****Document**

Any additional information

[View Document](#)

URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics

[View Document](#)**7.1.13 Display of core values in the institution and on its website****Response:** Yes**7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations****Response:** Yes**File Description****Document**

Details of activities organized to increase consciousness about national identities and symbols

[View Document](#)

**7.1.15 The institution offers a course on Human Values and professional ethics****Response:** Yes

File Description	Document
Provide link to Courses on Human Values and professional ethics on Institutional website	<a href="#">View Document</a>

**7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions****Response:** Yes

File Description	Document
Provide URL of supporting documents to prove institution functions as per professional code	<a href="#">View Document</a>

**7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years****Response:** 21

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
7	5	5	2	2

File Description	Document
List of activities conducted for promotion of universal values	<a href="#">View Document</a>

**7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities****Response:**

Celebrations of festivals, birth and death anniversaries of great personalities instills a confidence in the young minds and motivates them. As it is the duty of the teaching community and the institution to create

an awareness and empower the students both culturally and socially celebrations of festivals and of great personalities play a pivotal role in this Government institution. Pictures , banners of great personalities like Dr. Ambedkar, Swami Vivekananda, Dr. A.P.J. Abdul kalam are celebrated in honour of them. Lectures are delivered. Flex boards are placed. Audio and video clippings are exposed. .

Festivals like Pongal, Deepavali. Ayuda Pooja are enthusiastically celebrated. A day before the holidays such festivals are celebrated in almost all the departments where students overwhelmingly participate. It creates both an integrity and psychologically motivates the youth.

### **7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions**

#### **Response:**

The institution operates with integrity. The conduct of the teaching, non teaching, and administrators is ethical and adheres to the code of conduct essential for an institution of higher learning. A keen focus on the institutional policies, practices and procedures exhibits the transparency. The internal and external audits reveal the regulatory governance. Transparency in budgeting and operational system is assured.

The teaching faculty maintains academic flexibility in framing the curriculum. The curriculum and development cell monitors and assesses the functioning of the academics. Academic audit both internal and external are extended by the subject experts both in the institution and by outside expertise. . The institution ranks best among colleges of higher learning for its integrity, both academically and in its administrative expertise.

## **7.2 Best Practices**

### **7.2.1 Describe at least two institutional best practices (as per NAAC Format)**

#### **Response:**

- 1.IT Enabled Services :** Introduction of the OMR based admission application with software for Single-window admission process, all data (Student Attendance, Internal Assessment and Semester exam evaluation mark statement) are extracted through OMR to enhance security. Automation System-àEntry Level (OMR based admission application with software for Single-window admission process).à Evaluation (Examination Cell Software)-à Exit Level(Transfer Certificate ).
- Vermi compost manure is executed by the department of zoology and to the fauna and flora of the green environment . Banning plastic products within the campus, planting trees to increase green coverage(many rare families of Plants and Trees), rain water harvesting in all buildings, safe disposal of bio-degradable waste, and campus cleaning.

### 7.3 Institutional Distinctiveness

#### 7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

**Response:**

The goal of every institution should be in the contribution of the holistic development of the student community. As they represent themselves for nation building, the institution has contributed many eminent students who continue to serve the society both nationally and internationally. The academic excellence of the teaching faculty with erudition enhances the academic performance of the students. Classes are conducted regularly. Internal tests and Model examinations are centralized and conducted with prior information through the academic calendar. Seminars, workshops, association functions with varied contests expose the students' talents. Their performance is acknowledged by distributing prizes on college day and sports day regularly every year. The college has started one girl one Tree as a green programme in the college. Planting trees has created an environmental awareness among the student community. The institution thrives to constructively contribute for the knowledge energy and harmony of the student community which will lead to a holistic development of the individual.

## 5. CONCLUSION

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### **Additional Information :**

The college is affiliated to Periyar University. The autonomous status provides an academic flexibility and scope for curriculum enrichment with which the UG PG and M.Phil programmes are designed. The curriculum has been restructured in 2008-2009 and 2012-2013. The curriculum has been newly designed in the year 2017 onwards as per the expectations of the norms of the autonomous framework. The teaching and evaluation involves ICT enabled methods which transforms the learners to compete in the modern scenario. As a centre for research in 10 disciplines the contributions of the teaching faculty and research scholars help in producing academic innovations of social relevance. The governance and leadership of able efficient administrators has elevated the institution into a centre for academic excellence. The infrastructure and learning resources with a general library consisting of rare old books contribute to the students and teaching needs. The alumni of the institution have been placed in international positions which adds laurel to this centenary old institution. This institution is the one among the few institutions to serve the massive student community.

### **Concluding Remarks :**

The College strives to provide its students a crosscutting edge in education not only at the state and national level but also at the international level too. With the new dimensions in curriculum, teaching and evaluation methods and a good infrastructure the institution plans to provide a high quality education which would ultimately contribute to the holistic development of the future citizens.